

# COURSE OUTLINE

## Module 1: COURSE OVERVIEW

### Lessons

- Introduction
- Course Materials
- Facilities
- Prerequisites
- What We'll Be Discussing

## Module 2: SHAREPOINT 2013 WORKFLOWS

### Lessons

- What Is A Workflow?
- What Is New In SharePoint 2013 Workflows?
- The Main Building Blocks
- Types Of Workflows
- Workflow Associations And Subscriptions
- Workflow Visualizations
- Optional Module Topics

### Lab: SHAREPOINT 2013 WORKFLOWS

- Exploring SharePoint 2013 Designer User Interface
- Backstage View
- Create a Subsite
- Create a Site Template
- Delete a Subsite
- Create a SharePoint List
- Create a SharePoint Library
- View Content Types
- Create a New Content Type
- Create a Site Column
- Adding a Content Type to a List or Library

### **Module 3: SHAREPOINT 2013 OUT-OF-THE-BOX WORKFLOWS**

#### **Lessons**

- Content Types
- Workflow Tasks Lists
- Out-Of-The-Box Workflows
- Workflow Planning

#### **Lab: SHAREPOINT 2013 OUT OF THE BOX WORKFLOWS**

- Out-Of-The-Box Workflows
- Three-State Workflow
- Approval Workflow
- Collect Feedback

### **Module 4: SHAREPOINT DESIGNER 2013 WORKFLOWS**

#### **Lessons**

- Workflow Interop
- SharePoint 2013 Designer Workflow Interface
- Workflow Ribbon Commands
- Understanding the Workflow GUI
- Naming and Messages
- Workflow Parameters
- Stages, Steps and Parallel Blocks
- Reusable Workflows
- Workflow Associations and Subscriptions
- Workflow Best Practices

#### **Lab: SHAREPOINT DESIGNER 2013 WORKFLOWS**

- Workflow Lunch Request
- Workflow with Custom Message
- Workflow Parameters 1
- Workflow Parameters 2
- Stages, Steps, and Parallel Blocks
- Reusable Workflow

- State Machine
- List as a Data Source

## **Module 5: WORKFLOWS USING SHAREPOINT DESIGNER 2013 AND VISIO 2013**

### **Lessons**

- Comparing Text to Visual Designer
- SharePoint Designer 2013 Visual Designer
- Errors in Workflows with Visio 2013
- Packaging Workflows

### **Lab: WORKFLOWS USING SHAREPOINT DESIGNER 2013 AND VISIO 2013**

- Open a Workflow in Visual Designer
- Create a Workflow in Visual Designer

## **Module 6: CONCEPT REINFORCEMENT SCENARIOS**

### **Lessons**

- Scenario 1
- Scenario 2
- Scenario 3
- Scenario 4
- Scenario 5 No Solution

### **Lab: SCENARIO SOLUTIONS**

- Scenario Solution 1
- Scenario Solution 2
- Scenario Solution 3
- Scenario Solution 4