

# Certified Technical Professional

## Course outline

### **Module 1: Introduction to Computer Science**

Module 1: Introduction to Computer Science is an introductory course designed to provide Certified Technical Professionals with a comprehensive overview of the fundamentals of computer science. This module covers topics such as computer architecture, programming languages, data structures, algorithms, and software engineering. It also provides an introduction to the principles of computer networks and operating systems. This module is designed to give Certified Technical Professionals the necessary knowledge and skills to understand and apply the principles of computer science in their professional work.

#### ***Lessons***

- Overview of Computer Science
- Introduction to Programming Languages
- Data Structures and Algorithms
- Operating Systems and Networking
- Database Management Systems
- Computer Architecture and Organization
- Computer Security and Cryptography
- Artificial Intelligence and Machine Learning
- Web Development and Design
- Software Engineering and Project Management

#### **After completing this module, students will be able to:**

- Understand the fundamentals of computer science, including algorithms, data structures, and programming languages.
- Develop problem-solving skills and the ability to think logically and analytically.
- Utilize programming languages to create software applications.
- Analyze and debug code to identify and resolve errors.

### **Module 2: Programming Fundamentals**

Module 2: Programming Fundamentals is a comprehensive course designed to provide Certified Technical Professionals with the essential skills and knowledge needed to develop and maintain software applications. This module covers topics such as data types, variables, control structures, functions, classes, and object-oriented programming. It also provides hands-on practice with popular programming languages such as Java, C++, and Python.

## ***Lessons***

- Introduction to Programming Languages
- Data Types and Variables
- Control Flow and Loops
- Functions and Subroutines
- Object-Oriented Programming
- Debugging and Troubleshooting
- Algorithms and Data Structures
- Database Connectivity
- Web Development
- . Software Design and Architecture

### **After completing this module, students will be able to:**

- Understand the fundamentals of programming languages such as Java, C++, and Python.
- Develop basic algorithms and data structures to solve problems.
- Utilize debugging techniques to identify and fix errors in code.
- Create programs that interact with databases and web services.

## **Module 3: Database Design and Management**

Module 3 of the Certified Technical Professional course focuses on database design and management. It covers topics such as database architecture, data modeling, database design, database security, and database administration. Students will learn how to design and manage databases to ensure data integrity and security. They will also gain an understanding of the different types of databases and how to optimize them for performance.

## ***Lessons***

- Introduction to Database Design and Management
- Database Design Principles and Best Practices
- Database Normalization and Denormalization
- Database Modeling and Design
- Database Security and Access Control
- Database Performance Tuning and Optimization
- Database Backup and Recovery
- Database Replication and High Availability
- Database Migration and Upgrades
- . Database Administration and Monitoring

### **After completing this module, students will be able to:**

- Understand the fundamentals of database design and management, including data modeling, normalization, and query optimization.
- Develop and maintain database systems using SQL and other database technologies.
- Create and manage database objects such as tables, views, stored procedures, and triggers.

- Analyze and troubleshoot database performance issues.

## **Module 4: Networking and Security**

Module 4 of the Certified Technical Professional course covers the fundamentals of networking and security. It provides an overview of the different types of networks, network protocols, and security measures. It also covers topics such as network architecture, network topology, network security, and network troubleshooting. This module is designed to give students the knowledge and skills necessary to design, implement, and maintain secure networks.

### ***Lessons***

- Network Security Fundamentals
- Network Security Protocols
- Firewall Technologies
- Intrusion Detection and Prevention
- Network Access Control
- Network Security Auditing
- Cryptography and Encryption
- Network Security Best Practices
- Network Security Threats and Vulnerabilities
- . Network Security Solutions and Technologies

### **After completing this module, students will be able to:**

- Understand the fundamentals of network security and how to protect networks from malicious attacks.
- Implement security measures such as firewalls, intrusion detection systems, and encryption to protect networks.
- Identify and troubleshoot common network security issues.
- Implement best practices for network security management.

## **Module 5: Operating Systems**

Module 5 of the Certified Technical Professional course covers the fundamentals of operating systems, including installation, configuration, and maintenance. It also covers topics such as system security, user management, and system performance. Students will gain an understanding of the different types of operating systems, their features, and how to troubleshoot common issues.

### ***Lessons***

- Introduction to Operating Systems
- Process Management
- Memory Management
- File System Management
- Security and Access Control
- Networking and Distributed Systems

- System Performance and Tuning
- System Administration and Troubleshooting
- Virtualization and Cloud Computing
- . Operating System Design and Development

### **After completing this module, students will be able to:**

- Understand the fundamentals of operating systems, including their architecture, components, and functions.
- Identify and explain the different types of operating systems, such as Windows, Linux, and Mac OS.
- Analyze and troubleshoot common operating system issues.
- Configure and manage operating system settings and resources.

## **Module 6: Web Development**

Module 6 of the Certified Technical Professional course focuses on web development. It covers topics such as HTML, CSS, JavaScript, and other web technologies. Students will learn how to create and maintain websites, as well as how to use web development tools and frameworks. The module also covers topics such as web security, accessibility, and optimization.

### ***Lessons***

- Introduction to Web Development
- HTML and CSS Basics
- Responsive Web Design
- JavaScript and jQuery
- Working with APIs
- Server-Side Programming
- Database Design and Management
- Security and Performance Optimization
- Deployment and Maintenance
- . Troubleshooting and Debugging

### **After completing this module, students will be able to:**

- Understand the fundamentals of web development, including HTML, CSS, and JavaScript.
- Develop and deploy web applications using popular frameworks such as React, Angular, and Node.js.
- Utilize web development tools such as Git, npm, and webpack.
- Create and maintain a web development workflow that is efficient and secure.

## **Module 7: Software Engineering**

Module 7 of the Certified Technical Professional course focuses on software engineering principles and practices. It covers topics such as software design, development, testing, and maintenance. Students will learn how to apply software engineering principles to create robust and reliable software systems.

Additionally, they will gain an understanding of the software development life cycle and the importance of software quality assurance.

## ***Lessons***

- Introduction to Software Engineering
- Software Requirements Analysis and Specification
- Software Design and Architecture
- Software Testing and Quality Assurance
- Software Project Management
- Software Maintenance and Evolution
- Agile Software Development
- Software Security and Reliability
- Software Reuse and Refactoring
- . Software Metrics and Measurement

## **After completing this module, students will be able to:**

- Understand the fundamentals of software engineering principles and practices.
- Develop and maintain software applications using appropriate software engineering techniques.
- Analyze and design software systems using object-oriented and structured approaches.
- Utilize software engineering tools and techniques to ensure quality and reliability of software systems.

## **Module 8: Project Management**

Module 8 of the Certified Technical Professional course focuses on project management. It covers topics such as project planning, scheduling, budgeting, risk management, and quality assurance. Students will learn how to effectively manage projects from start to finish, as well as how to identify and address potential risks. The module also covers the importance of communication and collaboration in successful project management.

## ***Lessons***

- Introduction to Project Management
- Project Planning and Scheduling
- Risk Management
- Project Cost Estimation
- Quality Assurance and Control
- Project Communication and Documentation
- Project Leadership and Team Building
- Project Procurement and Contract Management
- Project Closure and Post-Project Evaluation
- . Project Management Software Tools

## **After completing this module, students will be able to:**

- Understand the fundamentals of project management and its importance in the workplace.
- Develop the skills to plan, execute, and monitor projects.
- Learn how to identify and manage risks associated with projects.
- Develop the ability to effectively communicate with stakeholders and manage expectations.

## **Module 9: Quality Assurance**

Module 9 of the Certified Technical Professional course focuses on Quality Assurance. It covers topics such as quality assurance principles, quality assurance processes, and quality assurance tools. It also provides an overview of the different types of quality assurance techniques and how to apply them in the workplace. The module also provides an introduction to the different types of quality assurance standards and how to use them to ensure the quality of products and services.

### ***Lessons***

- Introduction to Quality Assurance
- Quality Assurance Processes and Procedures
- Quality Assurance Tools and Techniques
- Quality Assurance Standards and Regulations
- Quality Assurance Auditing
- Quality Assurance Documentation
- Quality Assurance Testing
- Quality Assurance Risk Management
- Quality Assurance Project Management
- . Quality Assurance Best Practices

### **After completing this module, students will be able to:**

- Understand the principles of quality assurance and how to apply them to software development projects.
- Develop and implement quality assurance plans and processes.
- Identify and address potential quality issues in software development projects.
- Utilize quality assurance tools and techniques to ensure the highest quality of software products.

## **Module 10: System Administration**

Module 10 of the Certified Technical Professional course covers the fundamentals of system administration. It provides an overview of the different types of system administration tasks, such as user account management, system security, system performance monitoring, and system maintenance. It also covers the tools and techniques used to manage and maintain a system, as well as the best practices for system administration.

### ***Lessons***

- Introduction to System Administration
- System Security and Access Control
- System Monitoring and Troubleshooting

- System Backup and Recovery
- System Performance Tuning
- System Automation and Scripting
- System Virtualization
- System Networking and Connectivity
- System Storage and Data Management
- System Disaster Recovery Planning

**After completing this module, students will be able to:**

- Understand the fundamentals of system administration, including installation, configuration, and maintenance of operating systems.
- Develop the skills to troubleshoot and diagnose system issues.
- Implement security measures to protect systems from malicious attacks.
- Manage user accounts, permissions, and access control.

## **Module 11: Troubleshooting and Maintenance**

Module 11 of the Certified Technical Professional course covers the fundamentals of troubleshooting and maintenance. It provides an overview of the different types of maintenance and troubleshooting techniques, as well as how to identify and resolve common technical issues. It also covers the basics of preventive maintenance and how to maintain a system for optimal performance.

### ***Lessons***

- Identifying and Resolving Common Technical Issues
- Troubleshooting Network Connectivity Problems
- Diagnosing and Repairing Hardware Problems
- Troubleshooting Operating System Issues
- Performing System Maintenance Tasks
- Troubleshooting Software Issues
- Troubleshooting Security Issues
- Troubleshooting Performance Issues
- Troubleshooting Mobile Device Issues
- Troubleshooting Printer and Scanner Issues
- Troubleshooting Network Security Issues
- Troubleshooting Remote Access Issues
- Troubleshooting Database Issues
- Troubleshooting Web Server Issues
- Troubleshooting Virtualization Issues
- Troubleshooting Cloud Computing Issues
- Troubleshooting Storage Issues
- Troubleshooting Backup and Recovery Issues
- Troubleshooting Disaster Recovery Issues
- Troubleshooting Voice and Video Issues

**After completing this module, students will be able to:**

- Identify and diagnose common hardware and software problems.
- Perform preventive maintenance tasks to ensure optimal system performance.
- Troubleshoot and repair hardware and software issues.
- Implement best practices for system maintenance and security.

## **Module 12: Professional Ethics and Practices**

Module 12 of the Certified Technical Professional course covers the ethical and professional practices that technical professionals should adhere to in their work. It covers topics such as professional conduct, ethical decision-making, and the importance of maintaining professional relationships. It also provides guidance on how to handle difficult situations and how to protect confidential information.

### ***Lessons***

- Understanding Professional Ethics and Responsibilities
- Developing Professionalism in the Workplace
- Establishing Professional Boundaries
- Maintaining Professionalism in the Digital Age
- Understanding the Impact of Professionalism on Career Success
- Understanding the Role of Professionalism in the Workplace
- Developing Professional Communication Skills
- Understanding the Role of Professionalism in Leadership
- Understanding the Role of Professionalism in Teamwork
- . Understanding the Role of Professionalism in Conflict Resolution
- . Understanding the Role of Professionalism in Negotiation
- . Understanding the Role of Professionalism in Decision Making
- . Understanding the Role of Professionalism in Problem Solving
- . Understanding the Role of Professionalism in Project Management
- . Understanding the Role of Professionalism in Quality Assurance
- . Understanding the Role of Professionalism in Risk Management
- . Understanding the Role of Professionalism in Change Management
- . Understanding the Role of Professionalism in Customer Service
- . Understanding the Role of Professionalism in Business Development
- . Understanding the Role of Professionalism in Networking

### **After completing this module, students will be able to:**

- Understand the ethical implications of their professional decisions and actions.
- Develop an understanding of the legal and regulatory requirements that govern their profession.
- Develop an understanding of the professional standards and codes of conduct that apply to their profession.
- Develop the ability to recognize and respond to ethical dilemmas in their professional practice.