HR812

SAP SuccessFactors Employee Central Payroll for Payroll Administrators

COURSE OUTLINE

Course Version: 2511
Course Duration:

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	*Example text*
Window title	*Example text*

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Data Manager
- Systems Architect
- Application Consultant
- Support Consultant
- End User
- Super / Key / Power User
- Business User
- Business Process Owner/Team Lead/Power User
- System Administrator

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UNIT 1 Introducing the Administration Course

Lesson 1: Exploring the Administration Course

Lesson Objectives

After completing this lesson, you will be able to:

- Describe general information about the course.

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UNIT 2 Introducing Employee Central Payroll

Lesson 1: Defining Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

- Summarize the functionality of Payroll Control Center in SAP SuccessFactors Employee Central Payroll.

Lesson 2: Defining Employee Central Payroll Integration with Employee Central

Lesson Objectives

After completing this lesson, you will be able to:

- Identify the components in the integration between SAP SuccessFactors Employee Central and Employee Central Payroll.

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UNIT 3 Exploring Employee Payroll Data Management

Lesson 1: Validating Employee Payroll Data Replication

Lesson Objectives

After completing this lesson, you will be able to:

- Monitor results of data replication to verify success or resolve replication errors.

Lesson 2: Maintaining Additional Payroll Data for Employee Events

Lesson Objectives

After completing this lesson, you will be able to:

- Complete payroll tasks based on an event, such as hiring or promotion.

Lesson 3: Maintaining Additional Payroll Data using Infotype Mashups

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain specific payroll information by using infotype mash-ups.

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UNIT 4 Understanding Payroll Processes and Alert Resolution

Lesson 1: Configuring Policy Groups for Payroll Processes in Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

- Configure a policy group to be assigned to payroll processes.

Lesson 2: Configuring One-Click Monitoring Payroll Processes in Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

- Configure a one-click monitoring process to identify errors and alerts prior to production payroll.

Lesson 3: Configuring Teams for Payroll Processes in Payroll Control Center

Lesson Objectives

After completing this lesson, you will be able to:

- Configure a team associated to the Payroll Control Center process.

Lesson 4: Running One-click Monitoring Payroll Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Run a one-click monitoring process to resolve any alerts or technical errors.

Lesson 5: Running Production Payroll Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the production payroll process to create payroll results.

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Lesson 6: Viewing Payroll Results

Lesson Objectives

After completing this lesson, you will be able to:

- Describe options for Viewing Payroll Results.

Lesson 7: Resolving Alerts Generated from the Payroll Process

Lesson Objectives

After completing this lesson, you will be able to:

- Resolve alerts that are generated from the payroll process.

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UNIT 5 Introducing Subsequent Payroll Processes

Lesson 1: Configuring Posting Process to Submit Production Data

Lesson Objectives

After completing this lesson, you will be able to:

- Configure a posting process to submit production data to the accounting system and bank transfer process.

Lesson 2: Running Posting Process to Submit Production Data to Financial Accounting

Lesson Objectives

After completing this lesson, you will be able to:

- Run a posting process to submit production payroll data to Financial Accounting (FI).

Lesson 3: Running Bank Transfer Post Payroll Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Run a bank transfer.

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UNIT 6

Understanding Off-Cycle Employee Central Payroll Processes

Lesson 1: Running Off-Cycle Payroll Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Run an ad-hoc off-cycle process.

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UNIT 7 Understanding Payroll Auditing

Lesson 1: Auditing the Payroll Process

Lesson Objectives

After completing this lesson, you will be able to:

- Review payroll process transactions with the payroll audit tile.

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UNIT 8 Planning Next Steps

Lesson 1: Earning SAP SuccessFactors Expert (SFX) Accreditation

Lesson Objectives

After completing this lesson, you will be able to:

- Describe the SFX Accreditation program.

Lesson 2: Reviewing Additional Resources

Lesson Objectives

After completing this lesson, you will be able to:

- Review additional resources after completing this course.

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