KOENIG SOLUTIONS · COURSE OUTLINE

# Procurement and Supply in Practice in Supply Chain (L4M8)

Learn to apply the procurement cycle, sourcing process, whole life asset management and ethical sourcing in practice.

| 120 Hours | 4 | 28 |
|---|---|---|
| DURATION | MODULES | TOPICS |

## COURSE OVERVIEW

This course examines the practical application of the procurement cycle, covering business need definition, market analysis, supplier evaluation, tendering and stakeholder management. It then addresses the sourcing process, including contract terms, supplier selection, contract award and ongoing contract or supplier management. Whole life asset management is explored from purchase through to disposal, taking in hidden costs, cross-functional support and decommissioning. The course concludes with ethical and responsible sourcing, including the CIPS Code of Conduct, sustainability, supplier monitoring and the triple bottom line.

## WHO THIS COURSE IS FOR

**If you have over 2+ years of relevant experience in a business environment, our Level 4 Diploma will be for you. You'll develop the technical skills, knowledge and competencies employers are looking for.**

## PREREQUISITES

- Basic understanding of how supply chain works. This is the third entry level qualification, there are no formal entry requirements.

## LEARNING OBJECTIVES

- Apply the key stages of the procurement cycle
- Explain supplier evaluation and tendering processes
- Apply the key stages of the sourcing process
- Compare contract award and supplier management approaches
- Assess whole life asset management costs and risks
- Explain decommissioning, disposal and legal waste considerations
- Apply ethical and responsible sourcing practices
- Evaluate sustainability and the triple bottom line

COURSE SYLLABUS

# 4 Modules, 28 Topics

1.0

## Demonstrate the Application of the Procurement Cycle

**1.1 APPLY THE KEY STAGES OF THE PROCUREMENT CYCLE TO THE PRACTICAL PROCUREMENT AND SUPPLY ENVIRONMENT**

Defining business need · Market analysis and testing · Supplier evaluation · Tendering processes · Supplier and stakeholder management

2.0

## Demonstrate the Application of the Key Stages of the Sourcing Process

**2.1 APPLY THE KEY STAGES OF THE SOURCING PROCESS TO THE PRACTICAL PROCUREMENT AND SUPPLY ENVIRONMENT**

Creation of contract terms · Supplier selection · Contract award · Contract or supplier management

3.0

## Demonstrate the Application of Whole Life Asset Management

**3.1 APPLY WHOLE LIFE ASSET MANAGEMENT TO THE PRACTICAL PROCUREMENT AND SUPPLY ENVIRONMENT**

- Include all costs – purchase price through to disposal and end-of-life
- Hidden costs – global sourcing, risks associated with extended supply chain
- Only develop for larger purchases
- Ensure senior management support
- Cross functional support – ensure access to data
- Team working – reduce data collection time
- Decommissioning
- Removal or disposal processes
- Legal aspects – waste management

4.0

## Demonstrate the Application of Ethical and Responsible Sourcing within an Organisation

**4.1 APPLY ETHICAL AND RESPONSIBLE SOURCING TO THE PRACTICAL PROCUREMENT AND SUPPLY ENVIRONMENT**

- Bribery, Corruption, Fraud, Human rights, Modern slavery
- Application of the CIPS Code of Conduct
- Ethical codes of practice
- Environmental factors
- Supporting information on ethical practices in supplier quotations and tenders
- Supplier monitoring and KPIs

### Demonstrate the Application of Ethical and Responsible Sourcing within an Organisation (continued)

**4.1 APPLY ETHICAL AND RESPONSIBLE SOURCING TO THE PRACTICAL PROCUREMENT AND SUPPLY ENVIRONMENT (CONTINUED)**

- The triple bottom line – profit, people and planet
- Adopt sustainable practices, standards and specifications in the supply chain
- Consider the social impact of the organisation's behaviours
- Expand reporting frameworks to include ecological and social performance

WHAT IS INCLUDED

## Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

## Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

## Learn the Way That Suits You

Classroom Training | Live Online Classes (ILO) | Fly-Me-A-Trainer (FMAT) | Flexi (Self-Paced) | 1-on-1 Training

## Ready to Get Started?

Talk to a learning advisor about schedules, group training and customised delivery.

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