

KOENIG SOLUTIONS • COURSE OUTLINE

Data Protection and Governance: Make Nonprofit Data Accessible, Understandable, and Usable

Learn to use Microsoft Purview to govern, catalogue and protect nonprofit data while simplifying compliance reporting.

1 Hour

DURATION

6

MODULES

15

TOPICS

COURSE OVERVIEW

This training session is designed to help non-profit organizations understand and implement effective data protection and governance strategies using Microsoft Purview. Participants will learn the importance of data governance, explore the key features of Microsoft Purview, and discover how it can help non-profits centralize data management, improve visibility, and simplify compliance. The session will also provide a step-by-step guide to setting up and using Microsoft Purview, including data cataloging, lineage tracking, policy enforcement, and reporting. By the end of the session, attendees will have the knowledge and tools to implement robust data governance practices in their organizations.

WHO THIS COURSE IS FOR

Non-profit leaders and decision-makers: Executive directors, program managers, and board members who want to ensure data security and compliance

Data and IT professionals in non-profits: Data analysts, IT managers, and technical staff responsible for managing and securing organizational data

Compliance and risk management teams: Staff focused on ensuring data privacy and meeting regulatory requirements

Program and impact evaluation teams: Professionals who need to manage and report on program data securely

Anyone interested in data governance: Individuals looking to learn how Microsoft Purview can help non-profits protect and manage their data effectively

PREREQUISITES

To get the most out of this session, participants should have:

- Basic understanding of data concepts: Familiarity with terms like data governance, data cataloging, and compliance will be helpful.
- Awareness of non-profit data challenges: Knowledge of common non-profit data management issues, such as fragmented data sources and compliance requirements.
- Interest in Microsoft technologies: No prior experience with Microsoft Purview is required, but a willingness to learn about the tool is essential.

What You Will Learn

- Explain the definition, components and benefits of data governance
- Describe key Purview features such as Data Catalog and Data Map
- Identify benefits of Purview for nonprofit data management
- Configure a Purview account and connect data sources
- Apply data cataloging to scan and classify data assets
- Interpret data lineage to visualize data flow and dependencies
- Implement data policies for access and protection
- Generate compliance reports and monitor data usage

COURSE SYLLABUS

6 Modules, 15 Topics

01

Introduction

02

Understanding Data Protection and Governance

TOPICS

Definition and Importance · Key Components · Benefits

03

Introduction to Microsoft Purview

04

Key Features

TOPICS

- **Data Catalog:** Discover and classify data assets
- **Data Map:** Visualize data lineage and relationships
- **Data Insights:** Monitor data usage and compliance
- **Data Policies:** Enforce governance and protection rules

05

Benefits for Nonprofits

TOPICS

Centralized data management · Improved data visibility and control · Simplified compliance and reporting

06

Implement Governance Using Microsoft Purview

SETTING UP MICROSOFT PURVIEW

- Creating a Purview account and connecting data sources (e.g., Azure, SharePoint, SQL Server)

DATA CATALOGING

- Scan and classify data assets

DATA LINEAGE

- Visualize data flow and dependencies

DATA POLICIES

- Policies for data access and protection

REPORTING AND MONITORING

- Generating compliance reports and monitor data usage

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

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