KOENIG SOLUTIONS · COURSE OUTLINE

Microsoft 365 Copilot: Administration and Security Essentials

Learn to deploy Microsoft Copilot for Security and manage data access, compliance and sensitivity labels across Microsoft 365.

2 Days	4	15
16 HOURS	MODULES	TOPICS

COURSE OVERVIEW

This course provides a comprehensive introduction to Microsoft Copilot for Security, focusing on the integration of AI and security practices within Microsoft 365. You will begin with foundational lessons on AI concepts, Generative AI, and the principles of responsible AI use, setting the stage for understanding Microsoft Copilot for Security. You'll delve into the core features and embedded experiences of Copilot, exploring its practical applications in real-world security scenarios. The course then shifts to preparing your organization for Copilot implementation, examining its design, and addressing key aspects of data security and compliance. In the later modules, you will learn how to manage secure user access, permissions, and roles within Microsoft 365, as well as implement data classification and sensitivity labels to ensure robust data compliance. This course equips you with the essential skills to leverage Microsoft Copilot for enhanced security management within your organization.

WHO THIS COURSE IS FOR

- **Security Administrators**
- **IT Administrators**
- **Compliance Officers**
- **Microsoft 365 Administrators**
- **Security Analysts**

PREREQUISITES

- A basic understanding of Microsoft 365 services and administration.
- Familiarity with AI concepts and cloud computing.
- Experience with IT security practices, including data protection and compliance.
- Knowledge of Microsoft 365 security features is recommended.

LEARNING OBJECTIVES

- Explain fundamental AI and generative AI concepts
- Describe responsible AI use principles
- Identify core features of Microsoft Copilot for Security
- Describe embedded experiences and use cases of Copilot
- Examine the design of Copilot for Microsoft 365
- Implement Copilot for Microsoft 365 in an organisation
- Manage secure user access, permissions and role groups
- Implement data classification and sensitivity labels

COURSE SYLLABUS

4 Modules, 15 Topics

01

Get Started with Microsoft Copilot for Security

TOPICS

- Fundamental AI Concepts
- Fundamentals of Generative AI
- Fundamentals of Responsible Generative AI
- Describe Microsoft Copilot for Security
- Describe the core features of Microsoft Copilot for Security
- Describe the embedded experiences of Microsoft Copilot for Security
- Explore use cases of Microsoft Copilot for Security

02

Prepare Your Organization for Copilot for Microsoft 365

TOPICS

- Examine the Copilot for Microsoft 365 design
- Implement Copilot for Microsoft 365
- Examine data security and compliance in Copilot for Microsoft 365

03

Manage Data Security for Copilot for Microsoft 365

TOPICS

- Manage secure user access in Microsoft 365
- Manage permissions, roles, and role groups in Microsoft 365

04

Manage Data Compliance for Copilot for Microsoft 365

TOPICS

- Implement data classification of sensitive information
- Explore sensitivity labels
- Implement sensitivity labels

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

Classroom Training | Live Online Classes (ILO) | Fly-Me-A-Trainer (FMAT) | Flexi (Self-Paced) | 1-on-1 Training

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