

KOENIG SOLUTIONS • COURSE OUTLINE

End User Training for Microsoft Dynamics 365 Finance

Learn to manage core Dynamics 365 Finance processes, from chart of accounts and journals to vendor, customer and fixed asset transactions.

2 Days

DURATION

16

TOPICS

COURSE OVERVIEW

This course covers the set up of the Chart of Accounts and Main accounts, followed by processing and reversing general journal entries and using allocations. It then addresses accounts payable tasks, including invoice journals, invoice registers, vendor creation and vendor payments, and accounts receivable tasks such as sales order invoices, free text invoices and customer payments. The course also covers fixed asset management, including acquisition, depreciation and disposal, and concludes with processing budget register entries.

WHO THIS COURSE IS FOR

Finance Users

Accounts Payable Clerks

Accounts Receivable Clerks

Fixed Asset Administrators

Budget Administrators

LEARNING OBJECTIVES

- Create a Chart of Accounts and Main account
- Process and reverse general journal entries
- Apply allocation across accounts
- Create invoice journals and invoice registers
- Create a vendor and process vendor payments
- Create sales order and free text invoices
- Acquire, depreciate and dispose of fixed assets
- Process budget register entries

16 Topics

TOPICS

- How to create Chart of Accounts
- How to create Main account
- How to process Journal General
- How to reverse the General Entry
- How to use allocation
- How to create Invoice Journal
- How to create Invoice Register
- How to create Vendor
- How to process Vendor Payments
- How to create SO invoice
- How to create Free text invoice
- How to process customer Payment
- How to create and Acquire Fixed Asset
- How to depreciate Fixed Asset
- How to Dispose Fixed Asset
- How to process Budget Register entry

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

Classroom Training

Live Online Classes (ILO)

Fly-Me-A-Trainer (FMAT)

Flexi (Self-Paced)

1-on-1 Training

Ready to Get Started?

Talk to a learning advisor about schedules, group training and customised delivery.

Visit koenig-solutions.com

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