

KOENIG SOLUTIONS • COURSE OUTLINE

MB-310T00: Manage Financial Operations with Dynamics 365 Finance

Learn to set up and manage financial operations in Dynamics 365 Finance, from accounts payable and receivable to budgeting and fixed assets.

4 Days

32 HOURS

6

MODULES

32

TOPICS

9

HANDS-ON ACTIVITIES

COURSE OVERVIEW

The Microsoft Dynamics 365 Finance course is designed to educate learners on how to set up, configure, and manage financial operations within the Dynamics 365 Finance application. It covers a range of essential financial practices such as financial management, Accounts receivable, Accounts payable, Budgeting, and Fixed assets management. Through hands-on lessons and knowledge checks, students will learn how to navigate the system, implement key financial processes, and utilize the software to support business finances effectively. Participants will gain the ability to Configure currencies, work with Fiscal calendars, and manage the Chart of accounts. They'll also delve into Daily procedures, Intercompany accounting, and Periodic processes. The course equips learners with the skills to handle Credit and collections, Expense management, and Budget planning, as well as to manage fixed assets from acquisition through disposal. By completing this comprehensive training, individuals will be well-prepared to optimize financial operations and contribute to their organization's financial health using Microsoft Dynamics 365.

Who Should Attend

Target Audience for Microsoft Dynamics 365 Finance Course:

Financial Analysts

Accountants

Finance Managers

Controllers

CFOs (Chief Financial Officers)

ERP (Enterprise Resource Planning) Consultants

Financial Consultants

Dynamics 365 Functional Consultants

IT Professionals working with financial software

Business Analysts focusing on finance operations

Project Managers overseeing financial system implementations

Professionals aiming to transition into finance-focused roles

Auditors who need to understand Dynamics 365 Finance for compliance purposes

Operations Managers with a financial focus

Compliance Officers dealing with financial regulations and reporting standards

LEARNING OBJECTIVES

- Configure currencies, fiscal calendars, and chart of accounts
- Perform general ledger daily procedures and intercompany accounting
- Configure ledger allocations, accruals, and periodic processes
- Implement accounts receivable, credit, and collections processes
- Configure and process accounts payable and vendor invoices
- Set up and process expense reports and travel requisitions
- Configure budgeting, budget control, and budget planning
- Manage fixed assets and asset leasing from setup to disposal

6 Modules, 32 Topics

00

Introduction

TOPICS

- Set up and configure financial management
- Implement accounts receivable, credit, collections, and revenue recognition
- Implement and Manage Accounts Payable and Expenses
- Manage budgeting
- Manage fixed assets

01

4 Labs (Optional)s

Set up and Configure Financial Management

TOPICS

- Get started with Dynamics 365 Finance
- Configure currencies in Dynamics 365 Finance
- Create fiscal calendars, years, and periods in Dynamics 365 Finance
- Configure chart of accounts in Dynamics 365 Finance
- Configure ledgers and journals in Dynamics 365 Finance
- Perform general ledger daily procedures in Dynamics 365 Finance
- Intercompany accounting in Dynamics 365 Finance
- Configure ledger allocations and accruals in Dynamics 365 Finance
- Configure and perform periodic processes in Dynamics 365 Finance

02

2 Labs (Optional)s

Implement Accounts Receivable, Credit, Collections, and Revenue Recognition

TOPICS

- Configure accounts receivable in Dynamics 365 Finance
- Perform accounts receivable daily procedures in Dynamics 365 Finance
- Configure credit and collections in Dynamics 365 Finance
- Process credit and collections in Dynamics 365 Finance

03**Labs (Optional)**

Implement and Manage Accounts Payable and Expenses

TOPICS

- Configure Accounts payable in Dynamics 365 Finance
- Perform Accounts payable daily procedures in Dynamics 365 Finance
- Work with accounting distributions, invoice validations and settlements in Dynamics 365 Finance
- Set up and use Intelligent OCR for vendor invoices in Dynamics 365 Finance
- Get started with Expense management in Dynamics 365
- Set up and configure Expense management in Dynamics 365
- Create and process expense reports in Dynamics 365
- Work with travel requisitions in Dynamics 365

04**Lab**

Manage Budgeting

TOPICS

- Configure and use basic budgeting and budget control in Dynamics 365 Finance
- Configure and use budget planning in Dynamics 365 Finance

05**Labs (Optional)**

Manage Fixed Assets

TOPICS

- Configure fixed assets management in Dynamics 365 Finance
- Manage fixed assets in Dynamics 365 Finance
- Set up Asset leasing in Dynamics 365 Finance
- Work with Asset leasing in Dynamics 365 Finance

Practise What You Learn

#	MODULE	ACTIVITY
01	Set up and Configure Financial Management	LABS (OPTIONAL) - Create and Post vendor, customer, general ledger payment - Configure financial reports - Configure tax ledger posting groups - Configure a dimension value
02	Implement Accounts Receivable, Credit, Collections, and Revenue Recognition	LABS (OPTIONAL) - Create a Temporary credit limit for a customer - Configure payment methods, terms, and days for customers
03	Implement and Manage Accounts Payable and Expenses	Labs (Optional): Configure an expense category
04	Manage Budgeting	Labs: Create a Budget Transfer Rule
05	Manage Fixed Assets	Labs (Optional): Acquire a fixed asset by using an AP Invoice Journal

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Hands-on exercises throughout the course
- Delivery by certified instructors and subject matter experts
- Course completion certificate from Koenig

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

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Classroom Training

Live Online Classes (ILO)

Fly-Me-A-Trainer (FMAT)

Flexi (Self-Paced)

1-on-1 Training

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