

KOENIG SOLUTIONS • COURSE OUTLINE

MS-900T01-A: Microsoft 365 Fundamentals

Learn to explain cloud concepts and describe Microsoft 365 apps, security, compliance, licensing and support options.

14

MODULES

50

TOPICS

COURSE OVERVIEW

This course introduces Microsoft 365, an integrated cloud platform that delivers industry-leading productivity apps along with intelligent cloud services, and world-class security.

WHO THIS COURSE IS FOR

IT Administrators

Business Decision Makers

Technical Sales Professionals

Support Desk Staff

Compliance Officers

PREREQUISITES

- Basic familiarity with IT terms and concepts

LEARNING OBJECTIVES

After completing this course, you will be able to

- Describe cloud concepts
- Describe Microsoft 365 apps and services
- Describe security, compliance, privacy, and trust in Microsoft 365
- Describe Microsoft 365 pricing, licensing, and support

14 Modules, 50 Topics

01

Describe Cloud Computing

TOPICS

- Define cloud computing
- Describe the shared responsibility model
- Define cloud models, including public, private, and hybrid
- Identify appropriate use cases for each cloud model
- Describe the consumption-based model
- Compare cloud pricing models

02

Describe the Benefits of Using Cloud Services

TOPICS

- Describe the benefits of high availability and scalability in the cloud
- Describe the benefits of reliability and predictability in the cloud
- Describe the benefits of security and governance in the cloud
- Describe the benefits of manageability in the cloud

03

Describe Cloud Service Types

TOPICS

- Describe infrastructure as a service (IaaS)
- Describe platform as a service (PaaS)
- Describe software as a service (SaaS)
- Identify appropriate use cases for each cloud service (IaaS, PaaS, SaaS)

04

What Is Microsoft 365?

TOPICS

- Describe Microsoft 365 and Office 365
- Describe how Microsoft 365 empowers workers for hybrid and flexible work
- Describe how Microsoft 365 Copilot can unlock productivity and creativity
- Create a Microsoft 365 trial organization

05

Describe Productivity Solutions of Microsoft 365

TOPICS

- Describe how Microsoft 365 can boost productivity
- Describe how Microsoft 365 apps help people craft compelling content in real time
- Describe how the work management tools optimize operations
- Describe additional Microsoft 365 productivity apps

06

Describe Collaboration Solutions of Microsoft 365

TOPICS

- Describe how the collaboration tools of Microsoft 365 drives teamwork
- Describe how Microsoft Teams helps people communicate and collaborate to do their best work
- Describe how Microsoft Viva helps organizations create thriving work cultures
- Describe how Yammer communities can help foster connections within your organization

07

Describe Analytics Capabilities of Microsoft 365

TOPICS

- Describe how Viva Insights helps people and organizations work smarter and achieve balance
- Describe the capabilities of the Microsoft 365 admin center and user portal
- Describe the reports available in the Microsoft 365 admin center and other admin centers

08

Describe the Services and Identity Types of Microsoft Entra ID

TOPICS

- Describe the core functionality of Microsoft Entra ID
- Describe the types of identities supported by Microsoft Entra ID
- Describe the concept of hybrid identity as supported by Microsoft Entra ID

09

Describe the Access Management Capabilities of Microsoft Entra

TOPICS

- Describe Conditional Access and its benefits
- Describe Azure AD roles and role-based access control (RBAC)

10

Describe Threat Protection with Microsoft 365 Defender

TOPICS

- Describe the Microsoft 365 Defender service
- Describe how Microsoft 365 Defender provides integrated protection against sophisticated attacks
- Describe and explore the Microsoft 365 Defender portal

11

Describe the Compliance Management Capabilities in Microsoft Purview

TOPICS

- Explore the Microsoft Purview compliance portal
- Describe Compliance Manager
- Describe the use and benefits of compliance score

12

Describe Microsoft's Service Trust Portal and Privacy Capabilities

TOPICS

- Describe the offerings of the Service Trust Portal
- Describe Microsoft's privacy principles
- Describe Microsoft Priva

13

Describe Microsoft 365 Pricing, Licensing, and Billing Options

TOPICS

- Describe the pricing models available for Microsoft cloud services
- Describe billing management features such as billing frequency and methods of payment
- Describe the differences between base licensing and add-on licensing

Describe the Support Offerings for Microsoft 365 Services

TOPICS

- Describe the support offerings available for Microsoft 365 and how to create a support request
- Describe service level agreement (SLA) concepts
- Identify how to track service health through the Microsoft 365 admin center
- Describe how organizations can provide feedback on Microsoft 365 products and services

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Hands-on exercises throughout the course
- Delivery by certified instructors and subject matter experts
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

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