

KOENIG SOLUTIONS • COURSE OUTLINE

MS-100T00: Microsoft 365 Identity and Services

Learn to plan, configure and manage Microsoft 365 tenants, identity synchronization and core services across your organization.

5 Days

40 HOURS

8

MODULES

37

TOPICS

20

HANDS-ON ACTIVITIES

COURSE OVERVIEW

The MS-100T00: Microsoft 365 Identity and Services course is designed to equip learners with the knowledge and skills necessary to evaluate, plan, migrate, deploy, and manage Microsoft 365 services. It covers essential aspects of Microsoft 365 tenant configuration, Identity synchronization, and Service management. By completing this course, learners can work towards becoming a Microsoft 365 Certified Enterprise Administrator Expert, demonstrating their expertise in evaluating, planning, deploying, and operating the office suite's services, along with identity management, policies, compliance, and supporting technologies. Participants will learn how to manage their Microsoft 365 tenant health and services, implement Identity synchronization with Azure AD Connect, and manage applications and external access. The course also delves into key Microsoft 365 services such as Exchange Online, SharePoint Online, Microsoft Teams, and the Power Platform, ensuring a comprehensive understanding of the platform's capabilities. This training is invaluable for IT professionals seeking to effectively manage and optimize the Microsoft 365 identity and services within their organizations.

Who Should Attend

The MS-100T00: Microsoft 365 Identity and Services course is tailored for IT professionals seeking to manage and implement Microsoft 365 services.

Enterprise Administrators

Solutions Architects

Systems Administrators

IT Managers

Network Administrators

Security Administrators

Identity Managers

IT Professionals aiming for the Microsoft 365 Certified: Enterprise Administrator Expert certification

Technical Support Engineers with a focus on Microsoft 365 solutions

IT Consultants who design and implement Microsoft solutions for organizations

Professionals responsible for migrating to Microsoft 365 from on-premises environments

Cloud Administrators managing cloud services in Microsoft 365 environments

Compliance Officers dealing with identity and access within Microsoft 365 environments

Professionals working with hybrid Microsoft environments

LEARNING OBJECTIVES

- Plan Microsoft 365 subscriptions, hybrid setup and migration approaches
- Configure the Microsoft 365 tenant, user accounts and security groups
- Manage admin roles, tenant health and Microsoft 365 Apps deployments
- Describe Exchange Online, SharePoint Online, Teams and Power Platform
- Configure Microsoft 365 client connectivity and multi-factor authentication
- Analyse user-driven data with Office Telemetry and Workplace Analytics
- Implement Azure AD Connect and manage synchronized identities
- Implement application and external access with Azure AD B2B

8 Modules, 37 Topics

01

Activity

Designing Your Microsoft 365 Tenant

This module focuses on planning your Microsoft 365 experience. This includes planning for the proper Microsoft 365 subscription, planning for Microsoft 365 in your on-premises infrastructure, planning which identity and authentication solution best fits your organizational requirements, planning your service setup, planning for hybrid environments, and planning your migration to Microsoft 365.

TOPICS

- Planning your Microsoft 365 Experience
- Planning Microsoft 365 in your On-premises Infrastructure
- Planning Your Identity and Authentication Solution
- Planning Your Service Setup
- Planning Your Hybrid Environment
- Planning Your Migration to Office 365

02

3 Activities

Configuring Your Microsoft 365 Tenant

While Module 1 focuses on planning your Microsoft 365 tenant, this module transitions to configuring your tenant. This includes configuring your Microsoft 365 experience, including your organization profile, your tenant subscription, your services and add-ins, and your tenant configuration. You will then learn how to manage Microsoft 365 user accounts and licenses, security groups, and domain services. You will conclude by examining how to leverage FastTrack and partner services.

TOPICS

- Configuring Your Microsoft 365 Experience
- Managing User Accounts and Licenses in Microsoft 365
- Managing Security Groups in Microsoft 365
- Implementing Your Domain Services
- Leveraging FastTrack and Partner Services

Managing Your Microsoft 365 Tenant

In the prior modules, you learned how to plan for and configure your Microsoft 365 tenant. In this module, you will take the next step in the deployment process by learning how to manage your tenant once it has been implemented. This includes configuring your Microsoft 365 administrator roles, managing tenant health and services, and managing user-driven and centralized deployments of Microsoft 365 Apps for enterprise (formerly Office 365 ProPlus).

TOPICS

- Configuring Microsoft 365 Admin Roles
- Managing Tenant Health and Services
- Managing User-Driven Client Installations
- Managing Centralized Microsoft 365 Apps for enterprise Deployments

Office 365 Overview

This module examines the primary features and functionality of the key Microsoft 365 services, including Exchange Online, SharePoint Online, Teams, Power Apps, Power Automate, Power BI, and Power Virtual Agents. This module also introduces you additional Microsoft 365 resources and provides an introduction to device management using Microsoft Intune, security baselines, and conditional access.

TOPICS

- | | |
|------------------------------|---------------------------------|
| ■ Exchange Online Overview | ■ Power Automate Overview |
| ■ SharePoint Online Overview | ■ Power BI Overview |
| ■ Teams Overview | ■ Power Virtual Agents Overview |
| ■ Power Platform Overview | ■ Additional Resources Overview |
| ■ Power Apps Overview | ■ Device Management Overview |

Configuring Microsoft 365 Clients

This module introduces you to the Microsoft 365 clients, including mobile clients and clients working offline. This module also examines how to configure Office client connectivity to Microsoft 365, including automatic client configuration, DNS records required for automatic client configuration, configuring Outlook clients, configuring MFA, and troubleshooting client connectivity.

TOPICS

- Microsoft 365 Client Overview
- Configuring Office Client Connectivity to Microsoft 365

06

Capturing User-Driven Data

This module examines how to capture user-driven data using Office Telemetry and Workplace Analytics.

TOPICS

Configuring Office Telemetry · Configuring Workplace Analytics

07**3 Activities**

Planning and Implementing Identity Synchronization

This module provides an in-depth examination of Microsoft 365 Identity synchronization, with a focus on Azure Active Directory Connect. You will learn how to plan for and implement Azure AD Connect and, how to manage synchronized identities, and how to implement password management in Microsoft 365 using multi-factor authentication and self-service password management.

TOPICS

Introduction to Identity Synchronization · Planning for Azure AD Connect · Implementing Azure AD Connect · Managing Synchronized Identities · Password Management in Microsoft 365

08

Implementing Application and External Access

This module provides a comprehensive look at implementing application and external access. You will learn how to add and manage applications in Azure Active Directory, including how to configure multi-tenant applications. You will then examine how to configure Azure AD Application Proxy, including how to install and register a connector and how to publish an on-premises app for remote access. Finally, you will examine how to design and manage solutions for external access. This includes licensing guidance for Azure AD B2B collaboration, creating a collaborative user, and troubleshooting a B2B collaboration.

TOPICS

Implementing Applications in Azure AD · Configuring Azure AD App Proxy · Solutions for External Access

Practise What You Learn

#	MODULE	ACTIVITY
01	Designing Your Microsoft 365 Tenant	Lab: Transition to Microsoft 365: Transition to Microsoft 365
02	Configuring Your Microsoft 365 Tenant	LAB: CONFIGURE YOUR MICROSOFT 365 TENANT ■ Initialize your Microsoft 365 Tenant ■ Manage Users and Groups ■ Add a Custom Domain
03	Managing Your Microsoft 365 Tenant	LAB: MANAGE YOUR MICROSOFT 365 TENANT ■ Manage Administration Delegation ■ Monitor and Troubleshoot Microsoft 365 ■ Install Microsoft 365 Apps for enterprise
04	Office 365 Overview	LAB: REVIEWING OFFICE 365 FUNCTIONALITY ■ Review Key Features of Exchange Online ■ Review Key Features of SharePoint Online ■ Create a Ticketing System in SharePoint ■ Review Key Features of Microsoft Teams ■ Explore the Power Platform Admin Center ■ Create a Power App from a SharePoint data source ■ Create a Power App from scratch ■ Create a flow using Power Automate ■ Create a DLP Policy using Power Automate ■ Build a Power BI report and dashboard
07	Planning and Implementing Identity Synchronization	LAB: MANAGE IDENTITIES ■ Prepare for Identity Synchronization ■ Implement Identity Synchronization ■ Implement Password Management

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

Classroom Training

Live Online Classes (ILO)

Fly-Me-A-Trainer (FMAT)

Flexi (Self-Paced)

1-on-1 Training

Ready to Get Started?

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