

KOENIG SOLUTIONS • COURSE OUTLINE

Introduction to Office 365

Learn to understand cloud computing concepts, explore Office 365 products, and plan migration to Microsoft cloud services.

3

MODULES

17

TOPICS

COURSE OVERVIEW

This course introduces the basics of cloud computing and how it applies to Microsoft Office 365, including cloud-based communication and collaboration solutions such as Exchange Online, Lync Online, and SharePoint Online, and how these compare with Windows Azure. It then covers the features and functionality of each product in the Office 365 lineup, helping learners understand the options available for their cloud computing needs. Finally, it looks at migration scenarios for moving to Office 365, including hybrid environments and moving applications to Windows Azure.

WHO THIS COURSE IS FOR

IT Administrators

Cloud Solution Planners

Office 365 Users

Migration Planners

System Administrators

LEARNING OBJECTIVES

- Describe the basics of cloud computing
- Explain cloud-based collaboration with Exchange and SharePoint Online
- Compare Office 365 with Windows Azure
- Describe each product available in Office 365
- Apply basic functions of Office 365 products
- Assess cloud computing needs for Office 365 adoption
- Describe key Office 365 migration scenarios
- Explain approaches for an Office 365 hybrid environment

3 Modules, 17 Topics

01

Overview of Cloud Computing with Office 365

This module discusses basic cloud computing concepts, as well as introduces a general overview of the offerings found in Microsoft Office 365.

LESSONS

- The Basics of Cloud Computing
- Cloud Computing with Office 365
- Cloud Computing with Windows Azure

AFTER COMPLETING THIS MODULE, STUDENTS WILL BE ABLE TO

- Describe the basics of cloud computing
- Describe cloud-based communication and collaborations solutions with Exchange Online, Lync Online, and SharePoint Online
- Describe the differences between Office 365 and Windows Azure

02

Features and Functionality of Microsoft Office 365

This module will provide an overview of each product in the Office 365 lineup, and offer resources for further information.

LESSONS

- Office 365 products
- Why choose Office 365

AFTER COMPLETING THIS MODULE, STUDENTS WILL BE ABLE TO

- Describe each product available in Office 365
- Use the basic functions of each product
- Make an informed decision on your cloud computing needs in Office 365

Migration Road Map to Microsoft Cloud Services

In this module we will discuss how to perform some common tasks in the new Microsoft Office 365 environment, and start thinking about some issues you are likely to encounter during the transition.

LESSONS

- Types of Migrations to Office 365
- Hybrid Environments with Office 365
- Moving applications to Windows Azure

AFTER COMPLETING THIS MODULE, STUDENTS WILL BE ABLE TO

- Describe three key Office 365 migration scenarios
- Explain the common approaches used for an Office 365 Hybrid environment
- Describe the basics of moving applications to Windows Azure

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Hands-on exercises throughout the course
- Delivery by certified instructors and subject matter experts
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

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