KOENIG SOLUTIONS · COURSE OUTLINE

IT PM: WBS, Risk Register & Scheduling

Learn to plan IT projects from business case through WBS, risk register, scheduling, change control and closure.

14 MODULES

19 TOPICS

COURSE OVERVIEW

This course covers the core activities of IT project management, starting with evaluating a project business case and identifying and assessing stakeholders. It then moves through developing a communication plan, defining product scope, and decomposing that scope into stakeholder requirements. Learners build a work breakdown structure and dictionary, create a risk register, establish quality metrics, and produce an initial schedule and budget using effort and cost estimation techniques. The course concludes with reviewing change requests, planning a project rollout, reassessing the business case against metrics, and closing a project.

WHO THIS COURSE IS FOR

Project Managers | **IT Project Managers** | **Business Analysts** | **Project Coordinators** | **Scrum Team Members**

LEARNING OBJECTIVES

- Evaluate a project business case for viability
- Identify and assess project stakeholders and resource needs
- Define product and project scope in a project charter
- Decompose product scope into stakeholder requirements
- Create a work breakdown structure and dictionary
- Create a risk register to identify and manage risks
- Estimate effort, duration and cost for scheduling
- Plan a project rollout including testing and release

COURSE SYLLABUS

14 Modules, 19 Topics

01

Match Competence to Scenario

02

Evaluate a Project Business Case

03

Identify and Assess Stakeholders

TOPICS

Stakeholders · Resource management · Teams

04

Develop a Communication Plan

05

Define Product Scope

TOPICS

Project charter · Product and project scope

06

Decompose Product Scope into Stakeholder Requirements

TOPICS

Requirements

07

Create WBS and Dictionary

TOPICS

Work · Work breakdown structure

08

Create Risk Register

TOPICS

Risk identification and management

09

Establish Quality Metrics

10

Create an Initial Schedule and Budget

TOPICS

Effort and duration · Estimating effort · Level of accuracy in estimates · Team-based estimation · Scheduling · Estimating cost

11

Review and Disposition a Change Request

TOPICS

Change management

12

Plan a Project Rollout

TOPICS

Testing · Release management

13

Use Metrics to Reassess the Business Case

TOPICS

Delivering business value

14

Close a Project

WHAT IS INCLUDED

Everything You Need to Succeed

- Koenig course material for every module
- Delivery by certified instructors and subject matter experts
- Hands-on exercises throughout the course
- Course completion certificate from Koenig

ABOUT KOENIG

Who We Are

Established in 1993, Koenig Solutions is a globally recognised training provider with 35+ technology partnerships, 5,000+ training programmes and a network of certified instructors and subject matter experts, supporting individuals and enterprise teams worldwide.

FLEXIBLE DELIVERY

Learn the Way That Suits You

Classroom Training | Live Online Classes (ILO) | Fly-Me-A-Trainer (FMAT) | Flexi (Self-Paced) | 1-on-1 Training

Ready to Get Started?

Talk to a learning advisor about schedules, group training and customised delivery.

Visit koenig-solutions.com | info@koenig-solutions.com