

# "PMI Project Management Office Certified Professional (PMI- PMOCP)<sup>TM</sup>."

## **Course Introduction**

The PMI-PMOCP® Certification Preparation Course is a comprehensive, instructor-led program designed to equip PMO professionals with the knowledge, skills, and exam readiness required to succeed in the PMI PMO Certified Professional (PMI-PMOCP)® certification. Aligned to the latest PMI-PMOCP Examination Content Outline, the course covers all six domains, including PMO strategy, governance, service design, operations, performance optimization, and people leadership. Through structured explanations, practical examples, and exam-focused discussions, participants gain a clear understanding of how modern PMOs deliver organizational value while also preparing effectively for the certification exam. This course fulfills PMI's formal education requirement and is ideal for practitioners seeking both certification success and real-world PMO capability enhancement.

## **Day 1 – PMO Foundations, Organizational Alignment & Strategy**

### **Module 1: Course Introduction & PMI-PMOCP Overview**

- PMI-PMOCP certification overview and exam structure
  - PMI value delivery system and PMO value proposition
  - Role of PMOs in strategy execution and transformation
  - Overview of PMO models and maturity evolution
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## Module 2: Organizational Development & Alignment

*(Domain I – 16%)*

- Organizational project management (OPM) concepts
- Aligning PMO objectives with enterprise strategy
- Shaping a project-centric culture
- Change management and organizational readiness
- PMO maturity models and improvement roadmaps
- Assessing organizational capability (people, process, tools)

**Discussion:** Organizational alignment and maturity scenarios

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## Module 3: PMO Strategic Elements – Part 1

*(Domain II – 18%)*

- Defining PMO vision, mission, and strategic objectives
  - PMO mandate, charter, and authority
  - Executive sponsorship and leadership alignment
  - PMO governance structures and decision frameworks
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## Module 4: PMO Strategic Elements – Part 2

- PMO success criteria and strategic KPIs
  - Performance measurement at the strategic level
  - Value realization and benefits tracking
  - Positioning the PMO as a strategic partner
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## Day 2 – PMO Design, Structuring & Operations

### Module 5: PMO Design & Structuring – Part 1

*(Domain III – 18%)*

- Understanding PMO customers and stakeholders
- Customer personas and service expectations

- PMO service identification and prioritization
  - Demand management and intake processes
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## Module 6: PMO Design & Structuring – Part 2

- PMO value proposition and service design
- Service catalog development
- Service-level agreements (SLAs)
- Evolving PMO services over time

**Activity:** PMO service catalog example

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## Module 7: PMO Operations & Performance

*(Domain IV – 15%)*

- PMO operational models and workflows
  - Service onboarding and delivery management
  - Resource, skills, and capacity management
  - Managing internal and external PMO resources
  - Performance monitoring and reporting
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## Day 3 – Optimization, People & Exam Readiness

### Module 8: PMO Enhancement & Effectiveness

*(Domain V – 18%)*

- PMO performance metrics and dashboards
  - Maturity and capability assessments
  - Continuous improvement approaches
  - PMO benchmarking and best practices
  - Optimizing value delivery
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## Module 9: People Domain – Leadership & Influence

*(Domain VI – 15%)*

- Leadership styles and value-driven mindset
  - Stakeholder engagement and influence
  - Communication and negotiation skills
  - Business acumen and ethical decision-making
  - Building high-performing PMO teams
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## Module 10: Exam Preparation & Scenario Review

- PMI-PMOCP exam structure and question types
- Scenario-based decision logic
- Domain-wise exam tips and pitfalls
- Time management and exam strategy
- Final review and Q&A