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Detailed agenda of the training course

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To optimize the learning experience, PECB recommends scheduling two short breaks (15 minutes) and a lunch break (one hour) per training day. The time of the breaks can be adjusted accordingly.

Standards cited in this training course

- ISO 22301:2019, Security and resilience — Business continuity management systems — Requirements
- ISO 22313:2020, Security and resilience — Business continuity management systems — Guidance on the use of ISO 22301
- ISO 22300:2021, Security and resilience — Vocabulary
- ISO/TS 22317:2021, Security and resilience — Business continuity management systems — Guidelines for Business Impact Analysis (BIA)
- ISO/TS 22331:2018, Security and resilience — Business continuity management systems — Guidelines for business continuity strategy
- ISO 9000:2015, Quality management systems — Fundamentals and vocabulary
- ISO 19011:2018, Guidelines for auditing management systems
- ISO/IEC 17021-1:2015, Conformity assessment — Requirements for bodies providing audit and certification of management systems — Part 1: Requirements
- ISO/IEC 17024:2012, Conformity assessment — General requirements for bodies operating certification of persons
- ISO/IEC 17065:2012, Conformity assessment — Requirements for bodies certifying products, processes and services
- ISO/IEC 27000:2018, Information technology — Security techniques — Information security management systems — Overview and vocabulary
- ISO/IEC 27001:2013, Information technology — Security techniques — Information security management systems — Requirements
- ISO 55000:2014, Asset management — Overview, principles and terminology
- NIST 800-34 Rev 1.:2010, Contingency Planning Guide for Federal Information Systems
- ISO 10015:2019, Quality management — Guidelines for competence management and people development
- ISO 31000:2018, Risk management — Guidelines
- IEC 31010:2019, Risk management — Risk assessment techniques
- ISO/IEC Directives, Part 1:2019, Procedures for the technical work

List of acronyms

BC: Business Continuity
BCC: Business Continuity Coordinator
BCM: Business Continuity Management
BCMS: Business Continuity Management System
BCP: Business Continuity Plan
CERT: Computer Emergency Response Team
CMS: Content Management System
CPD: Continuing Professional Development
EDMS: Electronic Document Management System
EMV: Expected Monetary Value
EOC: Emergency Operations Center
HSE: Health Service Executive
HVAC: Heating, Ventilation, and Air Conditioning
IAS: International Accreditation Service
ISO: International Organization for Standardization
KPI: Key Performance Indicator
LA: Lead Auditor
LI: Lead Implementer
MoU: Memorandum of Understanding
MTPD: Maximum Tolerable Period of Disruption
NIST: National Institute of Standards and Technology
PECB: Professional Evaluation and Certification Board
PDCA: Plan, Do, Check, Act
PDM: Product Data Management
RM: Risk Management
RMA: Records Management Application
RPO: Recovery Point Objective
RTO: Recovery Time Objective
WBS: Work Breakdown Structure
WHO: World Health Organization