Complete Google Slides Course - Create Stunning Slides
Duration: 8 Hours (1 Day)

Overview

The Complete Google Slides Course - Create Stunning Slides certification is all about mastering the usage of Google Slides to create professional and captivating slide presentations. The course empowers individuals with the knowledge to efficiently use all the features and tools of Google Slides, such as designing, formatting, and customizing presentations. Industries utilize this certification to leverage the Google Slides platform for effective communication, collaboration, and presentation of ideas and data. Through this, companies can enhance their team productivity, make better business decisions, and improve their overall performance by using Google Slides for corporate meetings, product pitches, and data analysis transactions.

Audience Profile

Target Audience for Complete Google Slides Course - Create Stunning Slides Certification Training

- Professionals seeking to enhance presentation skills
- Students requiring proficiency in Google Slides for projects
- Individuals interested in graphic design and digital marketing
- Educators needing to create interactive lessons
- Business owners wanting to improve their pitch presentations
- Job seekers aiming to create impressive resumes or portfolios

Course Syllabus

1. You Can Make And Deliver Great Google Slides

- Complete Google Slides Course.

2. Google Slides Introduction & Basics

- Why Google slides?
- Presentation Setup
- Reminder! Your Google Slides Questions Are Answered Right Here
- Themes & Backgrounds
- Quick Win: Template Resources
- Quick Win: Color Palette
- Quick Win: Background Resources
- Layouts
- Organizing Slides

3. Google Slides Design

- Text Box & Aesthetics
- Quick Win: Special Characters
- Quick Win: Word Art
- Quick Win: Keyboard Shortcuts

- Images & Videos
- Quick Win: Gifs
- Tables
- Charts
- Shapes & Lines
- Quick Win: Using Shapes for Numerical Data
- Distribution
- Ordering/ Layering
- Links
- Animations
- Transitions

4. More Advanced Google Slides Feature

- Master View
- Diagrams
- Image Masking
- Quick Win: Image Masking Title Slides

5. Bringing it Together

- Walk-Through: "The Team" Slide
- Walk-Through: "About Us/ Main Idea" Slide
- Walk-Through: "Timeline" Slide
- Walk-Through: "Challenges" Slide
- Walk-Through: "Results/ Reviews" Slide

6. Presenting & Sharing

- Present Slideshow
- Speaker Notes
- Comments
- Share

7. How To Give a Great Presentation Using Google Slides

- Enhance Your Presentations With Great Slides
- Here is an Example of me Giving a PowerPoint Presentation
- PowerPoint Is the Greatest Thing Ever (Maybe not)
- Here Is Where You Start Your PowerPoint Presentation
- The Ultimate PowerPoint Slide Test
- Don't Be Greedy. One Idea Per Slide
- A Picture Does Tell a 1000 Words
- Sorry, You Can't Use PowerPoint for Your Notes
- Preview to a PowerPoint Presentation Using These Techniques
- Here Is How You Deliver a PowerPoint Presentation
- Five Slides Is Enough
- Your Turn To Deliver a PowerPoint

8. This Section Gives More Advanced Tips on PowerPoint Building on Last Section

- You Will Never Give Another PowerPoint Presentation
- The Perfect Starting Point for Any PowerPoint Presentation
- This Will Motivate You Audience to Do Exactly What You Want Them To Do
- What Are Your Motives for Delivering a PowerPoint Presentation
- The Worst Possible Reason To Use PowerPoint Is...
- Double Your PowerPoint, Double Your PowerPoint Pleasure
- The Ultimate 2-Part Test for Every PowerPoint Slide
- The Single Riskiest Thing You Could Ever Do When Delivering a PowerPoint
- The Essential Steps of Creating PowerPoint Presentations
- Your PowerPoint Presentation Must Be Just as Good as Your Q and A Session
- You Must Be Ready for Disaster Striking!
- It's Not PowerPoint That Is Boring, It Is (look in the mirror)
- Never Forget, YOU are the Boss of Your PowerPoint
- Stop Asking Your Audience to Multitask!
- Here Is Exactly What Should Go On Your PowerPoint Slide
- This is How to Use a Graph In a PowerPoint
- Nobody Cares About What Is Easy for You To Do
- Would You Want to read a Book At A Movie Theater
- Your Audience Already Has a Preferred Way of Reading
- The Sequence of Your Presentation Is Key
- Get Your Audience to Focus On One Thing At a Time This Way
- Advancing Slides the Advanced Way
- Want a Remote Control Then Bring Your Own
- Complexity Is Your Enemy
- Ha! Nobody Can See the Bottom Half of Your Slides
- Only Liars Say 'There Is No time to Rehearse the PowerPoint Presentation'
- If Your PowerPoint Presentation Bores You, Guess Who Else It Bores
- Laser Pointers Should Be Used Like This
- One Image Per Slide Is the Golden Rule
- Never Let PowerPoint Be Your Downer
- Don't Become a Character In Your Own Horror Movie
- The Perfect Length of time for a PowerPoint Presentation Is...
- This Is How You Cheat To Win On Every PowerPoint Challenge
- Plan Your PowerPoint Preparation This Way
- Test Your PowerPoint On a fresh Set of Eyes and Ears
- If You Don't Want Your Audience to Ignore Your PowerPoint, Do This
- Answer These Questions Before Using Video In PowerPoint Presentations
- Assume You Are the Only Competent, Trustworthy Person In the World
- Don't Forget the Occasional Prop
- Just Because You Can Doesn't Mean You Should
- Notes on Special Effects
- The Perfect Way to Start Every PowerPoint Presentation
- Managers Will NEVER Have to Look at boring Employee PowerPoint Again!
- Here Is How to Deliver Somebody Else's PowerPoint Presentation
- Your PowerPoint Presentation Still Requires Stories
- Never Talk About Your PowerPoint
- Free Focus Group Research to Make all Your PowerPoint Presentations Improve
- The Perfect Number of Bullet Points Per slide Is...

- The Perfect Number of PowerPoint Slides Is...

9. Conclusion to Complete Google Slides Course - Create Stunning Slides

- We Are Close to the Finish Line!
- Test Your Slides By Asking For Feedback
- Congratulations! You Now Have Mastery Over Google Slides