

# ManageEngine AssetExplorer Training

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## Course Description:

This course provides comprehensive training on ManageEngine AssetExplorer, covering key aspects of IT asset management, including software management, asset discovery, hardware and software inventory management, purchase and contract management, and configuration of various asset management settings. Participants will learn to streamline IT support operations and efficiently manage IT assets using AssetExplorer's functionalities.

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## Audience Profile:

- IT Asset Managers responsible for managing and optimizing IT assets within the organization.
  - IT Help Desk Managers looking to streamline IT support operations.
  - IT Help Desk Administrators who manage service levels and efficiently handle IT support requests.
  - IT Support Staff involved in asset and inventory management tasks.
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## Prerequisites:

- Basic understanding of IT asset management principles.
  - Familiarity with IT help desk operations and asset tracking systems.
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## Course Objectives:

By the end of this course, participants will be able to:

- Set up and manage IT asset management with AssetExplorer.
- Define and implement software management routines.
- Discover, manage, and track assets efficiently.
- Enable software licensing management and compliance.
- Manage hardware and software inventory across the organization.
- Handle purchase and contract management workflows.

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  - Creating Technicians
- 2. Implementing AssetExplorer in Your Organization**
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  - Creating a Vendor Database
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- Automating Software License Management
- Classifying Software License Types
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#### **6. CMDB (Configuration Management Database)**

- Discovering Assets
- Detailed Asset Inventory
- Software Library and Asset Relationships

#### **7. Hardware and Software Inventory**

- Windows Domain Scan
- Network Scan
- Scheduling Periodic Audits
- Software License Compliance
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#### **8. Purchase Management & Contract Management**

- Purchase Cycle Overview
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- Vendor Management and Item Receipt
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#### **9. Reports**

- Dashboards, Graphs, and Reports
- Server, Software, and Category-Based Reports
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- Configuring and Scheduling Backups

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- Common Mistakes to Avoid
- Troubleshooting Tips
- Useful Links