

Managing Confluence Spaces Live Team Training

Duration: 4 hrs

Course Objective: This instructor-led course will **show your team how to structure content so it's easy to find and use, how to clean up and maintain the content, and control user access.** Your team will learn how to create standardized content quickly with templates and blueprints. They'll discover macros that reduce manual updating and make life easier. And when they need to, they'll also be able to export and archive spaces.

Pre-Requisite: Before taking this course, your team should have completed [Confluence Fundamentals](#). They should also be comfortable working in Confluence, creating and editing pages, using macros, and working in spaces.

Lab Details: Free Trail of JIRA Cloud

Topics Covered

Course Overview

Setting up a Space

Managing Space Content

Exporting Spaces

Understanding Pages

Creating Pages

Analyzing Spaces (optional)

Putting it all Together