

Creating a comprehensive 5-day training plan for the Digital Personal Data Protection Act, 2023 (DPDPA, 2023) involves expanding the sessions to allow for in-depth exploration of each topic, including more detailed practical sessions and additional activities. Here's a detailed 5-day plan:

Day 1: Introduction and Overview

Session 1: Introduction to DPDPA, 2023

Time: 9:00 AM - 11:00 AM

Topics Covered:

- Overview of the Act
- Objectives and significance
- Definitions and key terms (e.g., Data Fiduciary, Data Principal, Data Processor, Consent Manager)

Activities:

- Presentation
- Q&A session
- Interactive discussion on the importance of data protection

Break: 11:00 AM - 11:15 AM

Session 2: Scope and Application

Time: 11:15 AM - 1:00 PM

Topics Covered:

- Territorial applicability
- Exclusions and exceptions

Activities:

- Case studies
- Group discussion

Lunch: 1:00 PM - 2:00 PM

Session 3: Obligations of Data Fiduciaries (Part 1)

Time: 2:00 PM - 3:30 PM

Topics Covered:

- Lawful purposes and consent
- Processing personal data

Activities:

- Role-playing scenarios
- Interactive quizzes

Break: 3:30 PM - 3:45 PM

Session 4: Obligations of Data Fiduciaries (Part 2)

Time: 3:45 PM - 5:00 PM

Topics Covered:

- Accuracy, completeness, and security measures

Activities:

- Role-playing scenarios
- Interactive quizzes

Day 2: Rights of Data Principals

Session 5: Rights to Information and Consent Withdrawal

Time: 9:00 AM - 10:30 AM

Topics Covered:

- Right to information
- Right to withdraw consent

Activities:

- Hands-on exercises
- Real-life examples

Break: 10:30 AM - 10:45 AM

Session 6: Rights to Correction and Erasure

Time: 10:45 AM - 12:15 PM

Topics Covered:

- Right to correction and erasure

Activities:

- Hands-on exercises
- Real-life examples

Lunch: 12:15 PM - 1:15 PM

Session 7: Practical Session on Data Principals' Rights

Time: 1:15 PM - 3:00 PM

Topics Covered:

- Practical steps to exercise rights
- Tools and platforms to manage data

Activities:

- Hands-on exercises
- Group discussion

Break: 3:00 PM - 3:15 PM

Session 8: Case Studies and Role-Playing

Time: 3:15 PM - 5:00 PM

Topics Covered:

- Case studies on data principal rights
- Role-playing scenarios

Activities:

- Group presentations
- Interactive discussion

Day 3: Handling Data Breaches and Roles

Session 9: Handling Personal Data Breaches

Time: 9:00 AM - 10:30 AM

Topics Covered:

- Definition and types of breaches
- Notification requirements
- Remediation steps

Activities:

- Incident response simulation
- Group discussion

Break: 10:30 AM - 10:45 AM

Session 10: Roles and Responsibilities (Part 1)

Time: 10:45 AM - 12:15 PM

Topics Covered:

- Data Protection Officer (DPO) duties

Activities:

- Role-playing
- Group exercises

Lunch: 12:15 PM - 1:15 PM

Session 11: Roles and Responsibilities (Part 2)

Time: 1:15 PM - 3:00 PM

Topics Covered:

- Responsibilities of Data Fiduciaries and Processors
- Role of the Data Protection Board

Activities:

- Role-playing

- Group exercises

Break: 3:00 PM - 3:15 PM

Session 12: Case Studies and Interactive Discussions

Time: 3:15 PM - 5:00 PM

Topics Covered:

- Case studies on roles and responsibilities
- Interactive discussion on practical implications

Day 4: Consent Management and Compliance

Session 13: Consent Management Mechanisms

Time: 9:00 AM - 10:30 AM

Topics Covered:

- Consent management mechanisms

Activities:

- Interactive demo of a consent management tool
- Group discussion

Break: 10:30 AM - 10:45 AM

Session 14: Legitimate Uses for Data Processing

Time: 10:45 AM - 12:15 PM

Topics Covered:

- Legitimate uses for data processing
- Special provisions for children's data

Activities:

- Case study analysis
- Group discussion

Lunch: 12:15 PM - 1:15 PM

Session 15: Compliance Strategies (Part 1)

Time: 1:15 PM - 3:00 PM

Topics Covered:

- Compliance strategies
- Best practices for data protection

Activities:

- Checklist creation for compliance
- Group exercises

Break: 3:00 PM - 3:15 PM

Session 16: Compliance Strategies (Part 2)

Time: 3:15 PM - 5:00 PM

Topics Covered:

- Future implications and updates

Activities:

- Interactive discussion
- Q&A session

Day 5: Appeal and Alternate Dispute Resolution**Session 17: Appeal Provisions (Section 29)**

Time: 9:00 AM - 10:30 AM

Topics Covered:

- Detailed explanation of Section 29

Activities:

- Q&A session
- Group discussion

Break: 10:30 AM - 10:45 AM**Session 18: Execution and Mediation Provisions (Sections 30, 31)**

Time: 10:45 AM - 12:15 PM

Topics Covered:

- Explanation of Section 30: Execution of orders by the Appellate Tribunal
- Explanation of Section 31: Mediation process

Activities:

- Case studies on mediation and execution of tribunal orders

Lunch: 12:15 PM - 1:15 PM**Session 19: Voluntary Undertakings (Section 32)**

Time: 1:15 PM - 2:45 PM

Topics Covered:

- Detailed explanation of Section 32

Activities:

- Group discussions on real-world scenarios involving voluntary undertakings

Break: 2:45 PM - 3:00 PM**Session 20: Penalties and Adjudication (Sections 33-34)**

Time: 3:00 PM - 4:30 PM

Topics Covered:

- Explanation of Section 33: Imposition of monetary penalties
- Explanation of Section 34: Allocation of penalties to the Consolidated Fund of India

Activities:

- Role-playing exercises on adjudicating breaches and imposing penalties

Session 21: Review and Closing Ceremony

Time: 4:30 PM - 5:30 PM

Topics Covered:

- Recap of the entire training
- Open floor for questions and clarifications
- Feedback collection from participants
- Distribution of certificates
- Thank you note and closing remarks

Training Materials:

- Presentation slides
- Handouts of the Act's key sections
- Case study documents
- Interactive tools for quizzes and exercises
- Consent management tool demo (if available)
- Role-play scenario scripts
- Feedback forms

Trainers:

- Legal Expert: To cover the legal aspects and implications
- Data Protection Officer: To discuss practical implementation and best practices
- IT Security Specialist: To cover technical measures and breach handling

Expected Outcomes:

- Comprehensive understanding of DPDPA, 2023
- Knowledge of roles and responsibilities under the Act
- Ability to manage and process personal data in compliance with the Act
- Preparedness for handling data breaches and ensuring data security