

SAP Certified Associate-SAP S/4HANA-Financial Accounting

Course Duration 18 Days*8 Hours

Unit	Day wise	Content Description
1	Day-1	Introduction to SAP S/4HANA Finance
		Introducing SAP S/4HANA Finance
		Introducing Financial Accounting
		Introducing Management Accounting
Using the SAP Fiori User Interface		
2		SAP FI – Organization Structure
		Define Company
		Define Company Code
		Assign Company Code to Company
		Define Business Area
		Define Functional Area
3		Define Credit Control
		Assign Company Code to Credit Control
		SAP FI – Financial Accounting Global Settings
		Maintain Fiscal Year Variant
		Assign Company Code to Fiscal Year Variant
		Define variants for Open Posting Periods
		Open and Close Posting Periods
	Assign Posting Period Variant to Company Code	
	Define Field Status Variants	
	Assign Company Code to Field Status Variants	
	Define Posting Keys	
	Define Document Types	
	Define Document Number Ranges	
	Define Tolerance Group for Employees	
Define Tolerance Group for G/L Accounts		
Assign Users to Tolerance Group		
Global Parameters for Company Code		
4	Day-2	SAP FI – General Ledger
		Introduction to New GL
		Activation of New GL
		Define Chart of Accounts
		Define Account Groups
		Define Retained Earnings Account
		Create General Ledger Account
		Posing of GL entries
		Holding, parking and posting of documents
		Reversal of documents
		Reference Documents
Business Processes in General Ledger		
5	Day-2	SAP FI – Accounts Payable
		Create Vendor Account Groups
		Create Number Ranges for Vendor Accounts
		Assign the number ranges to Vendor account groups
		Create Sundry Creditors Account
		Define Tolerances Group for Vendors
		Create Vendor Master Data
		Vendor Payment Terms
		Down Payment
		Automatic Payment Program
		Business Processes in Accounts Payable
		SAP FI – Accounts Receivable
		Create Customer Account Groups
		Create Number Ranges for Customer Accounts

6	Day-3	Assign Number Ranges to Customer Account groups
		Create Sundry Debtors
		Define Tolerances Group for Customer
		Create Customer Master Record
		Customer Payment Terms
		Down Payment
		Business Processes in Accounts Receivable
7	Day-4	Foreign Currency Transaction
		Define Translation Ratio for Currency Translation
		Currency Simulation
		Define Default Exchange Rate
8	Day-5	Posting Document in a Foreign Currency
		Dunning
		Define Dunning Areas
		Define Block Reason for Dunning Notices
		Define Dunning Procedures
		Create Dunning Interval in days to Dunning Procedures
		Define Dunning Levels to Dunning Procedures
		Define Dunning Charges to Dunning Procedures
		Post Customer Invoice
		Dunning Run
9	Day-5	SAP FI – Asset Accounting
		Chart of Depreciation
		Assign Chart of Depreciation to Company Code
		Specify Account Determination
		Create Screen Layout Rules
		Maintain asset number ranges
		Define Asset Classes
		Determine Depreciation area in the Asset Class
		Assignment of General Ledger Accounts
		Define Screen Layout for Asset master data
Define Screen Layout for Asset Depreciation Areas		
10	Day-6	Maintain Depreciation key
		Intercompany Reconciliation in SAP S/4HANA
		Performing the Intercompany Matching and Reconciliation Process
		Configuring ICMR
		Configure Intercompany Matching and Reconciliation
11	Day-6	Perform Intercompany Matching and Reconciliation
		Taxes on Sales and Purchase
		Configuration of Tax Procedures
		Configuration of Accounting Keys
		Creation of Tax Codes
12	Day-7	Posting Purchase Documents
		Posting Sales Documents
13	Day-7	Financial Closing Overview
		Explaining the Periodic Closing Process
		Financial Statements
		Managing Financial Statements
		Create Financial Statements
14	Day-8	Using SAP S/4HANA Reporting Options
		Execute Financial Accounting Reports
		Fixed and Current Assets
		Executing Closing Activities Within Asset Accounting
		Execute and Analyze the Depreciation Run
Managing Closing Activities in Materials Management		
Analyze the GR/IR Clearing Account		
Execute a Balance Sheet Valuation in Materials Management		

15	Day-9	Receivables and Payables
		Creating Balance Confirmations
		Create a Balance Confirmation
		Managing the Foreign Currency Valuation
		Manage the Foreign Currency Valuation of Open Items
		Managing Value Adjustments
		Execute a Flat-Rate Individual Value Adjustment
		Regrouping Receivables and Payables
		Regroup Receivables According to Their Remaining Life
16	Day-10	Executing Accounts Receivable Period Activities
		Managing Correspondence for Customers
		Prepare Your User and SAP Fiori Launchpad
		Create a Customer Master Record
		Create a Customer Account Statement
		Clearing Customer Open Items
		Clear Customer Open Items Manually
		Identifying Key Fields for Dunning
		Define the Accounting Clerk
		Modify a Customer Master Record
		Modify Customer Invoices for the Dunning Program
		Executing the Dunning Process
		Schedule a Dunning Run
		Edit a Dunning Proposal List
		Print a Dunning Notice
Execute a Dunning Run using the My Dunning Proposal App		
17	Day-11	Using Accounts Receivable Closing Activities
		Generating Customer Balance Confirmations
		Create a Customer Balance Confirmation
		Outlining Foreign Currency Valuation
		Run a Foreign Currency Valuation
		Generating Receivables Value Adjustments
		Enter an Individual Value Adjustment
		Execute a Valuation Run
		Illustrating Accounts Receivable Regrouping
		Regroup Accounts Receivable by Remaining Term
		Reclassify Accounts Receivable with Credit Balance
Regroup Receivables due to Reconciliation Account Change		
18	Day-12	Illustrating Payables Management Period-End Closing Activities
		Overviewing of Closing Activities in Accounts Payable
		Describing GR/IR Reconciliation for Accounts Payable Closing
		Prepare Your User and SAP Fiori launchpad
		Reconcile the GR/IR Clearing Account
		Managing Balance Confirmations for Suppliers
		Create a Supplier Balance Confirmation
		Outlining Foreign Currency Valuation
		Run a Foreign Currency Valuation
		Analyze a Foreign Currency Valuation run with Delta Logic
		Illustrating Accounts Payable Regrouping
		Accounts Payable by Remaining Term Regrouping
		Reclassify Accounts Payable with Debit Balance
		Regroup Payables due to Reconciliation Account Change
19	Day-13	Describing the Local Close Steps for General Ledger Accounting
		Prepare Your User and SAP Fiori Launchpad
		Create a Journal Entry with Auto-Reverse
		Create a Recurring Charge
		Execute Automatic Clearing
		Post to a Ledger Group

		Manage and Use Financial Statement Versions
20	Day-14	Profit and Loss
		Explaining Cost of Sales Accounting
		Display the Profit and Loss Statement using Cost of Sales Accounting
		Posting Accruals and Deferrals
21		Post Accruals
		Accruals Management - Manual Accruals
		Post a Vendor Invoice for an Insurance Expense
		Post a Manual Accrual for an Insurance Expense
		Accruals Management - Purchase Order Accruals
		Create Purchase Order Accrual Objects
22		Review, Approve and Post the Periodic Accrual Amounts
		Create a Supplier Invoice for a Purchase Order with Accruals Postings
	Ledger Group-Specific Postings	
	Posting Ledger Group-Specific FI Documents	
23	Post to a Ledger Group	
	Execute a Foreign Currency Valuation Simulation Run	
	Technical, Organizational, and Documentary Closing Activities	
	Managing Technical Steps During the Period-End Closing Activities	
24	Executing the Balance Audit Trail	
	Execute the Balance Audit Reports	
	Explaining the Purpose of Document Splitting in General Ledger Accounting	
	Financial Closing Cockpit	
25	Managing the Financial Closing Cockpit	
	Create and Execute Tasks in the SAP S/4HANA Financial Closing Cockpit	
	Manage Task Dependencies in the SAP S/4HANA Financial Closing Cockpit	
	Intercompany Reconciliation	
26	Intercompany Matching and Reconciliation (Overview)	
	Intercompany Matching and Reconciliation	
	Accounts Payables & Accounts Receivables	
	Pre-test examination for AP & AR	
27	How to Prepare for certification examination?	
	Possible Questions related Accounts payables & Accounts Receivables	
	Explaining the AP&AR Question and Answers thearitically	
	Post-test examination for AP & AR	
28	Asset Accounting	
	Pre-test examination for AA	
	Questions related Asset accounting	
	Explaining the Fixed assets question thearitically	
29	Post-test examination AP & AR	
	General Ledger Accounting & Financial Closing	
	Pre-test examination for GL & Financial Closing	
	Questions related General ledger accounting & Financial Closing	
30	Explaining the General ledger & Financial Closing Questions and Answers thearitically	
	Post-test examination for GL & Financial Closing	
	Organizational Assignments and Process Integration	
	Pre-test examination for Organizational Assignments and Process Integration	
30	Questions related Organizational Assignments and Process Integration	
	Explaining the Organizational Assignments and Process Integration and Answers thearitically	
	Post-test examination for Organizational Assignments and Process Integration	
	Overview and Deployment of SAP S/4HANA & Managing Clean Core	
30	Pre-test examination for Overview and Deployment of SAP S/4HANA & Managing Clean Core	
	Questions related Overview and Deployment of SAP S/4HANA & Managing Clean Core	
	Explaining the Overview and Deployment of SAP S/4HANA & Managing Clean Core Questions and Answers thearitically	
	Post-test examination for Overview and Deployment of SAP S/4HANA & Managing Clean Core	