

Automation in a Day

This beginner-level one-day course is designed for you to learn automation using Power Automate and Power Automate Desktop.

While possibilities are limitless, your time is not. No matter if you're a business expert or IT developer, you'll learn to digitize business processes, connect all your applications to share data in real time, and automate and optimize your business processes.

At the end of the day, attendees will understand how to:

- Use Power Automate capabilities such as Desktop flow to automate a business process.
- Take advantage of form-processing models developed in AI Builder.
- Use Cloud flows to orchestrate the execution of your Desktop flows.

Module	Session
Part 0: Pre setup work office hour	Environment and account check. Setup lab. Troubleshooting
Part I: Introduction	Introduction to RPA, Power Automate, and desktop flows
Part II: Desktop Flows Basic	Create your first Power Automate desktop flow
	Use Input & Output Parameters
	Use desktop flow in Power Automate through gateway and connection
Part III: Hyper Automation Integration	Connect to Outlook
	Integrate with AI Builder
	Integrate with Microsoft Teams
Part IV: Add Power Automate for desktop Web and Excel in Power Automate	Add Power Automate for desktop Web and Excel capabilities
Part V: Advanced Topics (optional)	Unattended desktop flows
	Error handling
	Monitor Desktop flow runs and manage gateway queue
	Identify automation opportunities and process bottlenecks using Process advisor
Part VI: Closing	Roadmap, Licensing, Q&A, Closing and Survey