

## **DAY 1**

### *Introduction to ICT Continuity*

- Why do we need ICT Continuity in the organization?
- What is Information and communications technology (ICT) Continuity
- Understanding Disaster recovery
- Relationship with Business continuity
- The concept of performance and resilience

## **DAY 2**

### *Introduction to ISO 27031*

- The role of ICT Readiness for Business Continuity (IRBC) in BCM
- The Principles of the standard
- The Elements of the standard
- Outcomes and organizational Benefits
- Establishing the context of the standard
- Plan, Do, Check and Act
- Management Responsibility and accountability

## **DAY 3**

### *Understanding ICT Requirements for BCM*

- What is Business Impact Analysis (BIA)?
- BIA for ICT Continuity
- How to conduct BIA for your organization
- Critical' process concept
- Understanding concepts of MTPD, (Maximum Tolerable Period of Disruption), RTO (recovery time objective) and RPO (recovery time objective)
- Presenting the BIA Summary

## **DAY 4**

### *Risk Assessment*

- What is risk?

- Identification of continuity risks
- Risk assessment process
- Quantitative risks assessment
- Determining choices for risk treatment

## **DAY 5**

### *Monitor, Review and Improvements for ISO 27031*

- Maintaining ICT Readiness for Business Continuity (IRBC)
- IRBC Internal Audit
- Management Review
- Measurements
- Continual Improvement
- Corrective action
- Preventive action