Jira for End Users

Duration: 2 days (8hrs/day)

Prerequisites: N/A

Course Objective: This end-user-focused training in Jira covers Agile concepts, project navigation, and issue management. Participants will learn to create and track issues, use Agile boards, leverage searching, and manage projects effectively. The course also includes practical skills in sprint management, software releases, and introduces advanced roadmaps and plans in Jira Cloud.

JIRA Version: Latest

Lab Requirement: Participant JIRA Cloud Trial Account Required

Module 1 - Jira Fundamentals

Introduction to Jira

Introduction to Agile Terms

Need of Jira

Introduction to Jira Terms

Lab: Setting up JIRA Cloud

Module 2 – Navigating Jira Effectively

Introduction to JIRA user interface and navigation

Understanding Types of Projects in Jira Cloud

Difference Between Team Managed & Company Managed Projects

Introduction to Projects Tab

Introduction to Issues Tab

Lab: Navigating & Using Projects and Issues Tab

Understanding Issues and Types of issues

Lab: Viewing, Editing & Understanding Issues

Understanding Agile Boards

Lab: Agile Board – Backlog View

Lab: Agile Boards – Kanban

Lab: Methods of Creating Issues

Lab: Searching for Issues

Understanding JQL

Lab: Advanced Searching Using JQL

Understanding Filters

Lab: Creating Filters and Getting email at interval with Filter Results

Understanding Dashboard

Lab: Creating and Editing Dashboards

Understanding the Resolution Field

Module 3 – Mastering Project Management in Jira

Lab: Creating Projects

Lab: Creating Epics and Stories in Backlog

Understanding Sprints and Sprint Reports in Scrum Projects

Lab: Starting Sprints & Working on Sprints

Lab: Creating Software Versions in Scrum

Lab: Creating Software Releases in Kanban

Lab: Closing Sprints and Viewing Sprint Reports

Lab: Importing & Exporting issues in Excel

Lab: Changing Issues in Bulk

Understanding Plans

Understanding Basics of Advanced Roadmaps