

# AI-3025: Work smarter with AI

**Duration: 4 hours (0.5 day)**

**Course Outcome:** Get more done and unleash your creativity with Microsoft Copilot. In this learning path, you'll explore how to use Microsoft Copilot to help you research, find information, and generate effective content.

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### 1. Introduction

- Overview
- What is Microsoft Copilot?

### 2. Capabilities of Microsoft Copilot

- What can Microsoft Copilot do?
- How does Microsoft Copilot work?

### 3. Using Microsoft Copilot Effectively

- Use effective prompts
- Exercise: Explore Microsoft Copilot