

## Mastering Chat GPT Draft ToC

Sr No	Topic	Remark
1	Introduction to LLM Models	
2	Chat GPT and its versions	
3	Signing up with Chat GPT	
4	Characteristics of Chat GPT	
5	Limitations of Chat GPT	
6	What is prompt Engineering	
7	Importance of Crafting Effective Prompt	
8	Understanding Prompt	
9	Examples of Prompt Engineering	
10	Rules for writing the Prompt	
11	Tips for Generating effective Prompt	
12	Methods for Mastering the Prompt	
13	Multiple Chat GPT conversations	
14	Experimenting with OpenAI Playground	
15	Refinement, Regeneration and Iteration with Chat GPT Prompt	
16	Introduction to Prompt Library	
17	Step by step for Complex Tasks	
18	Basics of Chat GPT Interactions	
19	Avoiding Common Pitfalls and Examples	
20	Real Life Chat GPT Examples and Case studies	
21	Analysing successful Prompt	
22	Lessons learned from ineffective Prompts	
23	Blogging with Chat GPT	
24	Project Management with Chat GPT	
25	Presentations with Chat GPT	
26	Emails with Chat GPT	
27	Earning Ideas with Chat GPT	
28	Programming with Chat GPT	
29	Introduction to Advance Techniques and Customisations	
30	Evaluating and improving Model Performance	
31	Best Practices and ethical Considerations	
32	Review of the course	

Sanjay S Pawar, Ph.D

Consultant and Corporate Trainer.