

# **SC-400T00: Administering Information Protection and Compliance in Microsoft 365 Course**

**Course Duration: 32 Hours (4 days)**

## **Overview**

The Administering Information protection and Compliance in Microsoft 365 course is designed to equip learners with the skills needed to implement and manage Information protection and compliance within the Microsoft 365 environment. Through this course, students will gain a deep understanding of Information protection and governance, learning how to classify and protect data, manage sensitive information, and apply Encryption across the suite. In Module 1, participants will delve into the foundational concepts of Information protection in Microsoft 365, including Data classification, creating Sensitive information types, utilizing Microsoft 365 Encryption, deploying message Encryption, and managing Sensitivity labels. Module 2 focuses on implementing Data Loss Prevention (DLP) to safeguard data across Microsoft 365, including endpoints, cloud apps, and Power Platform, along with managing DLP policies and analysing reports. Lastly, Module 3 covers Information governance, guiding learners on how to govern information, manage Data retention, and handle records within Microsoft 365 workloads. This course is instrumental for IT professionals seeking to enhance their expertise in securing corporate data and ensuring compliance with regulations, thus preparing them to effectively manage their organization's Information protection strategies.

## **Audience Profile**

Administering Information Protection and Compliance in [Microsoft 365](#) is designed for professionals managing data security and compliance.

- IT Administrators
- Compliance Officers
- Data Protection Managers
- Security Managers
- Network Administrators
- Information Technology Specialists
- Systems Engineers
- Cybersecurity Analysts
- Risk Assessment Professionals
- Privacy Officers
- Legal Consultants specializing in data compliance
- Microsoft 365 Certified: Security Administrators

- Enterprise Architects
- Governance, Risk, and Compliance (GRC) personnel

## Course Syllabus

### **Implement Information Protection in Microsoft 365**

- Introduction to information protection and data lifecycle management in Microsoft Purview
- Classify data for protection and governance
- Create and manage sensitive information types
- Understand Microsoft 365 encryption
- Deploy Microsoft Purview Message Encryption
- Create and configure sensitivity labels in Microsoft Purview
- Apply sensitivity labels for data protection

### **Implement Data Loss Prevention**

- Prevent data losing Microsoft Purview
- Configure DLP policies for Microsoft Defender for Cloud
- Apps and Power Platform
- Manage data loss prevention policies and reports in Microsoft 365

### **Implement Data Lifecycle and Records Management**

- Manage the data lifecycle in Microsoft Purview
- Manage data retention in Microsoft 365 workloads
- Manage records in Microsoft Purview

### **Monitor and investigate data and activities by using Microsoft Purview**

- Explore compliance in Microsoft 365
- Search for content in the Microsoft Purview compliance portal
- Manage Microsoft Purview eDiscovery (Standard)
- Manage Microsoft Purview eDiscovery (Premium)
- Manage Microsoft Purview Audit (Standard)
- Manage Microsoft Purview Audit (Premium)

### **Manage Insider and Privacy Risk in Microsoft 365**

- Manage Insider and Privacy Risk in Microsoft 365
- Prepare Microsoft Purview Communication Compliance
- Manage insider risk in Microsoft Purview
- Implement Microsoft Purview Information Barriers
- Manage regulatory and privacy requirements with
- Microsoft Priva