

Odoo 15 Accounting

Day - 1

1. Configuration

(Chart of Accounts, Taxes, Journals, Currencies, Payment Terms, Followup Levels, Incoterms)

2. Settings

(Default Taxes, Rounding Method, Main Currency, Automatic Currency Rates, Default Accounts,,

Fiscal Year)

3. Customers / Accounts Receivables (AR)

(Customers, Products, Product Categories, Invoices, Credit Notes, Customer Payments, Reconciliation, Batch Payments, Followup Reports, Cash Rounding, Sale Receipt, Default Incoterm, Default Terms & Conditions)

4. Vendors / Accounts Payables (AP)

(Vendors, Products, Bills, Refunds(Debit Notes), Payments, Reconciliation, Batch Payments, Cash

Rounding, Purchase Receipt)

Day - 2

5. Accounting

(Journal Entries, Journal Items, Journals(Sales, Purchase, Bank &Cash, Miscellaneous), Ledgers(General Ledger, Partner Ledger), Automatic Transfers, Lock Dates)

6. Bank & Cash

(Dashboard, Internal Transfers(Contra Entries), Bank Statements, Bank Reconciliation, Cash Register and Reconciliation)

7. Reporting

(Profit n Loss, Balance Sheet, Executive Summary, Cash Flow Statement, Partner Ledger, Aged

Receivable, Aged Payable, General Ledger, Trial Balance, Consolidated Journals, Tax Report, Journals Audit, Invoice Analysis)

Day - 3

8. Stock Accounting

(Products, Product Categories, Locations, Stock Valuation, Cost of Goods Sold, Landed Costs)

9. Assets Management

(Asset Models, Assets, Depreciation, Journal Entries, Depreciation Schedule)

10. Deferred Revenues (Revenue Recognition) and Deferred Expenses

(Deferred Revenue Models, Deferred Revenues and Entries, Deferred Expense Models, Deferred

Expenses and Entries)

Day - 4

11. Analytic Accounting (Using Cost Centres and Profit Centres)

(Analytic Accounts, Analytic Account Groups, Analytic Groups, Entries with Analytic Accounts and

Tags, Analytic Entries, Analytic Filters on Reports)

12. Budget Management

(Budgetary Positions, Budgets, Budget Analysis)