

Genesys Cloud CX contact Center (25 hours)

Genesys Cloud CX Certified Professional - Contact Center Administration [~10 Hours]

Topic 1 - Genesys Cloud CX Platform and CC Admin

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Overview of Genesys Cloud CX collaborate([opens in a new tab](#))

List the features of Genesys Cloud CX contact center([opens in a new tab](#))

List the three levels of contact center licensing([opens in a new tab](#))([opens in a new tab](#))

Topic 2 - ACD and Supervisor Tools

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Describe ACD processing([opens in a new tab](#))

Explain interaction flow and queue design([opens in a new tab](#))

Explore evaluation and routing combination methods([opens in a new tab](#))

Configure agent utilization([opens in a new tab](#))

Configure ACD skills and language skills([opens in a new tab](#))

Configure wrap-up codes([opens in a new tab](#))

Configure after call work([opens in a new tab](#))

Activate and deactivate agents on queues([opens in a new tab](#))

([opens in a new tab](#))Configure ACD email in admin settings([opens in a new tab](#))

Manage ACD email routing([opens in a new tab](#))

Describe ACD messages([opens in a new tab](#))

List the types of reports and use([opens in a new tab](#))

Understand performance dashboards([opens in a new tab](#))

Create and manage alerts([opens in a new tab](#))

Activate and deactivate agents in queues([opens in a new tab](#))

Monitor in-progress interactions([opens in a new tab](#))([opens in a new tab](#))([opens in a new tab](#))

Topic 3 - Roles, Permissions, and Divisions

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List the types of roles and permissions([opens in a new tab](#))

Explain license management([opens in a new tab](#))

Understand divisions([opens in a new tab](#))

Topic 4 - Genesys Cloud CX Architect and Scripting

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Features of Genesys Cloud CX Architect([opens in a new tab](#))

([opens in a new tab](#))Describe the options for flow management([opens in a new tab](#))

Work with prompts([opens in a new tab](#))

Describe Scripts and understand basic script functionality([opens in a new tab](#))

Create a basic script([opens in a new tab](#))

Topic 5 - Outbound Dialing, QM, and WFM

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Describe Outbound Dialing modes([opens in a new tab](#))

Explain Contact Lists([opens in a new tab](#))

Configure and test an Outbound Power Dialing campaign([opens in a new tab](#))

Understand quality policies([opens in a new tab](#))
Describe how to enable call recording on a Trunk([opens in a new tab](#))
Create a recording policy([opens in a new tab](#))
Create and publish an Evaluation Form([opens in a new tab](#))
Work on the Quality Evaluator Dashboard([opens in a new tab](#))
Work on the Quality Administrator Dashboard([opens in a new tab](#))
Explain Workforce Management([opens in a new tab](#))
Work with Schedules([opens in a new tab](#))
Explain Agents Schedule Detail view([opens in a new tab](#))
Add a Blank Schedule

Genesys Cloud CX Certified Professional - Implementation [~10 Hours]

Topic 1 - Genesys Cloud CX Platform and Collaborate

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Describe the Genesys Cloud CX contact center([opens in a new tab](#))
Identify the various licensing levels([opens in a new tab](#))
Understand Genesys Cloud CX platform([opens in a new tab](#))
Access Genesys Cloud CX apps([opens in a new tab](#))([opens in a new tab](#))

Topic 2 - Configurations of Genesys Cloud CX Collaborate

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Understand Collaborate configurations ([opens in a new tab](#))([opens in a new tab](#))
Add a Location([opens in a new tab](#))
Configure Sites([opens in a new tab](#))
Add people to the Organization([opens in a new tab](#))
Work with Groups([opens in a new tab](#))
Setup Group Workspaces([opens in a new tab](#))([opens in a new tab](#))([opens in a new tab](#))

Topic 3 - Features of Genesys Cloud CX Communicate

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Understand features of Genesys Cloud CX Communicate([opens in a new tab](#))
Describe Genesys Cloud CX Telephony([opens in a new tab](#))
Describe Genesys Cloud CX Voice([opens in a new tab](#))
Work with Edges([opens in a new tab](#))
Configure the Genesys Cloud CX Edge Standard v2([opens in a new tab](#))
Describe Trunks in Genesys Cloud CX([opens in a new tab](#))
Work with Phones

Genesys Cloud CX Certified Professional - Reporting and Analytics [~5 Hours]

Topic 1 - Dynamic Views

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- Use Performance Dashboards(opens in a new tab)
- Understand Queues view(opens in a new tab)
- Explain My Queues Activity view(opens in a new tab)
- Explain Queues Activity Detail view (opens in a new tab)
- Explain Queues Performance Summary view(opens in a new tab)
- Explain Agent Performance views(opens in a new tab)
- Explain Interaction view(opens in a new tab)
- Explain Skills Performance view (opens in a new tab)
- Manage your team through presence and status