

## **Certified Project Management Professional**

CAPM® is a leading Project Management Certification. The CAPM® credential recognizes demonstrated knowledge and skill in leading and directing project teams and in delivering project results within the constraints of schedule, budget and resources. Project management is a rapidly growing profession. Through 2020, 1.57 million new jobs will be created each year and qualified practitioners are in demand. With the CAPM, you'll be on the fast track to opportunity.

### **Who Should Apply?**

If you'd like to manage larger projects and gain more responsibility or add project management skills into your current role, then the Certified Associate in Project Management (CAPM) is right for you.

### **Prerequisites**

Secondary degree (high school diploma, associate's degree or the global equivalent)

1,500 hours of project experience

OR

23 hours of project management education completed by the time you sit for the exam

### **Course Contents:**

1. Course Introduction
2. Guidelines for the PMP® Exam Preparation
3. Project Management Framework
4. Project Integration Management
5. Project Scope Management
6. Project Time Management
7. Project Cost Management
8. Project Quality Management
9. Project Human Resource Management
10. Project Communications Management
11. Project Risk Management
12. Project Procurement Management
13. Project Stakeholder Management
14. Professional Responsibility

### **Why CAPM®**

1. Enhances skill set as a Project Manager
2. Demonstrates proof of Professional achievement
3. Increase your marketability
4. Provides opportunity for advancement in your career