

Microsoft 365 Migration

Licensing:-

- O365 vs M365 Licenses
- Business vs Enterprise licenses
- Stand-alone licenses.

Introduction to Teams:-

- Core functionalities of teams-
- Chat (1:1, 1 to many)
- Call (VOIP calls)
- Meetings (1:1, 1 to many, Teams webinar)
- When and how to use teams and channels
- Audio conferencing
- Guest access vs External access

Introduction to Exchange Online:-

- Managing exchange online recipients
- Groups in exchange online
- Calendar Sharing

Introduction to SharePoint Online and OneDrive:-

- When should you use SharePoint vs OneDrive for business
- Managing SharePoint modern sites
- How to use Co-authoring

Security:-

- How to setup SSPR (Self-service password reset)
- How to setup MFA (Multi-Factor Authentication)