Microsoft Power Automate Essentials

Module	Topic	Subtopics	Description
Module 1	Unleashing the Power of Automation	What is Power Automate? Accessing Power Automate, Power Automate Architecture	Cloud-based Workflow Automation Tool, Connect Services Effortlessly, Automate Repetitive Tasks, Triggers, Actions
Module 2	Harnessing the Potential of Templates and AI	Find and Use a Template, Configuring the Flow, Running the Flow, Creating Power Automate with AI, Formatting Output using HTML	AI-powered Flows, Automated Configurations, Optimize Workflows, Streamlined Formatting
Module 3	Building Flows from Scratch	Data Connections, Triggers, Actions, Controls, The Compose Actions, Expressions, Action Names, Notes, and Comments, Date Formatting, Instant Triggers, Sharing Flows	Customized Workflows, Comprehensive Data Connections, Powerful Expressions, Collaborative Sharing
Module 4	Taking Control with Flow Controls	Conditions, Apply to Each, Switch	Streamlined Processes, Condition-based Workflow, Simplified Decision-making
Module 5	Approvals Made Easy	The Approvals Data Connector, Responding to Approvals, Approval Dynamic Content, Formatting Approvals with Markdown	Streamlined Approval Processes, Simplified Communication, Dynamic Approvals
Module 6	Advanced Workflow Techniques	Working with Variables, Do Until, Scope, Moving Actions, Copy and Pasting Actions, Inserting Actions into a Flow, Parallel Branches, The Terminate Action	Advanced Workflow Strategies, Dynamic Variables, Streamlined Actions
Module 7	Comprehensive Exercises	Hands-on Exercises to Reinforce Learning	Practical Applications, Skill-building Exercises