HR Fundamentals

Duration – 8 hours

Course Outlines:

Module 1 : What HR means

- Getting started
- HR professionalism

Module 2 : HR practice

- The evolution of the HR profession
- What does good HR practice look like?
- The importance of data
- Impact of great HR practice

Module 3 : People and strategy

- People matter
- Strategy
- Workforce planning

Module 4 :Performance, engagement, reward and recognition

- Getting the best from yourself and others
- Performance management conversations
- Employee engagment
- Reward and recognition

Module 5 :Recruitment

- Tying it all together
- Bringing people into the organisation
- HR profession – recap