

Power of Creative Problem Solving

Module 1: Getting Started

- Workshop Objectives

Module 2: The Problem-Solving Method

- Introduction to Six-Step Process
- Problem Definition
- Information Gathering
- Generating Possible Solutions
- Analysing the Solutions
- Selecting the Best Solution(s)
- Planning the Next Course of Action

Module 3: Information Gathering

- Understanding Types of Information
- Identifying Key Questions
- Developing Criteria

Module 4: Problem Definition

- Identifying the Problem
- Determining the Scope
- Writing the Problem Statement

Module 5: Brainstorming Basics

- Creating a Creative Space
- Setting the Ground Rules
- Generating Ideas

Module 6: Generating Solutions - Part One

- Logistical Solutions

- Using Affinity Diagrams
- Word Chaining

Module 7: Generating Solutions - Part Two

- Using the Box Method
- Using the Looking through a different Lens
- Using the Blink Method

Module 8: Evaluating Solutions

- Developing Criteria
- Using Cost/Benefit Analysis
- Group Voting

Module 9: Selecting a Solution

- Doing a Final Analysis
- Facts vs. Intuition
- Refining and Re-Refining the Shortlist

Module 10: Planning your Next Steps

- Identifying Tasks
- Identifying Resources
- Evaluating and Adapting

Module 11: Recording Lessons Learned

- Planning the Follow-up Meetings
- Celebrating Successes
- Identifying Improvements

Module 12: Wrapping Up

- Words from the Wise
- Parking Lot
- Action Plans and Evaluations