

ISO 21504: Project and programme portfolio management

Module 1:

Introduction:

- Scope of program
- Terms and definitions

Module 2:

Principles of portfolio management:

- Context and need for portfolio management
- Overview of portfolio management
- Portfolio management
- Portfolio structure
- Capabilities and constraints
- Opportunities and threats
- Roles and responsibilities
- General principles
- Defining decision rights for portfolio content
- Stakeholder engagement and management

Module 3:

Prerequisites for portfolio management:

- Overview
- Justification for portfolio management
- Portfolio management framework
- Types of portfolio components
- Criteria for selecting and prioritizing portfolio components
- Alignment with organizational processes and systems
- Visibility of the portfolio
- Portfolio performance reporting structure
- Improving portfolio management
- Governance of portfolios

Module 4:

Managing portfolios:

- Overview
- Defining the portfolio
- Identifying potential portfolio components
- Defining the portfolio plan
- Assessing and selecting portfolio components
- Validating portfolio alignment to strategic objectives
- Evaluating and reporting portfolio performance
- Balancing and optimizing the portfolio