## **Course Outline:**

- 1. Introduction to the Information Governance Catalog
- Describe information governance
- Describe how the Information Governance Catalog supports information governance
- Describe the IBM Information Server environment that Information Governance Catalog is a part of
- Describe the governance role of the Information Governance Catalog within Information Server
- 2. Building a Business Glossary
- Describe categories and terms
- Describe the category hierarchy
- Describe the kind of information in categories and terms
- Describe how to create categories and terms
- 3. Governance Policies and Rules
- Describe policies and rules
- Describe the rules hierarchy
- Describe the kind of information in policies and rules
- Describe how to create policies and rules
- 4. Catalog Workflow
- Describe Information Governance Catalog security roles
- Describe Catalog workflow
- Create a new category and mark it for review
- Review a category
- Edit the category based on the reviewer's feedback
- Approve a category
- Publish the Catalog
- IBM InfoSphere Stewardship Center
- 5. Catalog Management
- Restrict access to Catalog content
- Create labels

- Manage stewards
- Create custom attributes
- Import and export a business glossary
- 6. IBM Glossary Anywhere
- Configure IBM Glossary Anywhere
- Search for governance assets using IBM Glossary Anywhere
- Use text capture to search for governance assets
- 7. Information Governance Dashboard (optional)
- Explore the Information Governance Dashboard
- Drilling down in the Cognos charts