PeopleSoft Human Resources Rel 9.2 Ed 2

Topics

- Business Process Overview

    - Describing PeopleSoft HCM Products and Business Processes

    - Describing PeopleSoft Human Resources Core Foundation Tables

    - Describing PeopleSoft Table Setup Considerations

    - Describing Effective Dating and Action Types

    - Describing Sources of Information About PeopleSoft Human Resources

- Setting Up Installation Settings and Companies

    - Defining the Installation Table

    - Setting Up the Company Table

- Setting Up Business Units and TableSet Sharing

    - Defining Set IDs, Business Units, and TableSet Sharing

    - Establishing User and Business Unit Defaults

- Setting Up Establishments, Locations, and Departments

    - Setting Up the Establishment Table

    - Setting Up the Location Table

    - Setting Up the Department Table

- Setting Up Compensation

    - Setting Up Compensation Rate Code Data

    - Determining Compensation Rate Code Defaults

    - Determining Worker Compensation

    - Setting Up Salary Plan Tables

- Setting Up Jobs and Pay Groups

    - Setting Up the Job Code Table

    - Setting Up the Pay Group Tables

- Administering Data Permission Security

    - Describing Data Permission Security

    - Identifying Methods of Granting Data Permission Access

- Refreshing Security Join Tables

- Adding People in the PeopleSoft System

  - Explaining Organizational Relationships

  - Adding a Person in the PeopleSoft System

  - Adding a Job Instance for a Person

  - Explaining Job Level Defaults

  - Defining Job Instances, Relationships, and Employment Record Numbers

- Maintaining Person and Job Data

  - Maintaining Historical Information for Your Workforce

  - Managing Personal Data and Job Data

  - Creating Action Reason Codes

  - Entering Termination and Last Date Worked Information

  - Viewing Job Summary Information

- Managing Positions

  - Implementing Manage Positions

  - Setting Up Position Data

  - Hiring and Reassigning Workers into Positions

  - Maintaining Position and Employee Data

- Using the PeopleSoft Fluid User Interface

  - Describing the Human Resources Fluid Tiles and Pages

  - Using Employee Self Service in Fluid

  - Using Manager Sel Service in Fluid

- Working with the Company Directory in Fluid

  - Describing the Company Directory Features and Functionality

  - Describing the Company Directory Setup

  - Using the Company Directory

- Using the Talent Summary and Manager Dashboards

  - Using the Manageer Dashboard

  - Using the Talent Summary Dashboard