## IBM Cognos Analytics: Author Reports Fundamentals (V11.1.x)

## What is IBM Cognos Analytics Reporting?

- The Welcome page
- Consume report content
- Interactive filtering
- Working with reports

## **Dimensionally modeled relational data**

## Use personal data sources and data modules

- Upload personal data
- Upload custom images
- Using navigation paths in a data module

## **Examine list reports**

- Group data
- Format columns
- Include headers and footers

## Aggregate fact data

• Identify differences in aggregation

# Multiple facts and repeated information

- Use shared dimensions to create multi-fact queries
- Present repeated information

## Add repeated information to reports

• Create a mailing list report

## **Create crosstab reports**

- Add measures to a crosstab
- Data sources for a crosstab

## **Create complex crosstab reports**

- Add items as peers
- Create crosstab nodes and crosstab members

#### Work with crosstab data

• Format, sort, and aggregate a crosstab

## **Create discontinuous crosstab reports**

## **Create visualization reports**

- Visualization categories
- Customize visualizations
- Client side visualizations
- Enhanced map visualizations

## **Focus reports using filters**

- Create filters to narrow the focus
- Use advanced detail filters
- Apply a filter with aggregation
- Use summary filters

## Focus reports using prompts

- Examine parameters and prompts
- Create a parameter for a report item
- Add a prompt page
- Add a prompt item to a report
- Identify a prompt type
- Create a cascading prompt

### **Using calculations**

- What are calculations?
- Add Date and Time functions
- Add string functions
- Display prompt selections in report titles

## **Customize reports with conditional formatting**

- Three steps for conditional formatting
- Create a variable
- Assign the variable to a report object
- Format based on the conditional value
- Conditionally render report objects

### **Drill-through definitions**

Navigate to related data

### **Enhance report layouts**

- View the structure of a report
- Use Guided report layout
- Force page breaks

- Create horizontal pagination
- Modify the report structure
- Format objects across reports

# Additional report-building techniques

- Enhance a report design
- Add objects to reports
- Convert a list to a crosstab
- Explore reuse