Course: MSP Foundation and Practitioner

Course Outline

Part 1: Introduction and Programme Management Principles

1. Introduction

1.1   Purpose of this guide
1.2   What is a programme?
1.3   What is programme management?
1.4   Why use programme management?
1.5   The programme management environment
1.6   Types of programme
1.7   Programme impact
1.8   When to use MSP
1.9   Best Management Practice guidance
1.10   Some MSP terminology
1.11   How to use this guide

2. Programme management principles

2.1   Introduction
2.2   The principles

Part 2: The Governance Themes

3. Governance themes overview

3.1   Explanation of the themes in this guide
3.2   Integrating programme management into the organization control framework
3.3   Programme management strategies and plans
3.4   Illustration of the relationship between the governance themes and transformational flow
3.5   The key roles

4. Programme organization

4.1   Introduction
4.2   Programme organization characteristics
4.3   Programme leadership
4.4   Programme structure
4.5   Sponsoring group
4.6   Senior responsible owner
4.7   Programme board

5. Vision

6. Leadership and stakeholder engagement

7. Benefits management

8. Blueprint design and delivery

8.1   Introduction
8.2   Blueprint design
8.3   Designing the blueprint delivery
8.4   Blueprint design and delivery within the transformational flow
8.5   The key roles

9. Planning and control

9.1   Introduction
9.2   Programme plan
9.3   Programme control
9.4   Planning and control within the transformational flow
9.5   The key roles

10. The business case

10.1   Introduction
10.2   Genesis of a programme business case
10.3   Contents of the business case
10.4   Reviewing the business case
10.5   Managing the business case
10.6   Business case within the transformational flow
10.7   The key roles

11. Risk and issue management

11.1   Introduction
11.2   Managing risks in a programme
11.3   Risk management framework
11.4   Managing issues in a programme
11.5   Issue management framework
11.6   Change control
11.7   Configuration management
11.8   Risk and issue management within the transformational flow
11.9   The key roles

12. Quality and assurance management

12.1   Introduction
12.2   Quality in a programme
12.3   Assurance management in a programme
12.4   Quality and assurance management within transformational flow
12.5   The key roles

Part 3: The Transformational Flow

13. Transformational flow overview

13.1 Introduction
13.2 Collaboration with themes and principles
13.3 Structure of the transformational flow chapters

14. Identifying a Programme

14.1 Introduction
14.2 Sponsoring the programme
14.3 Confirm the programme mandate
14.4 Appoint the SRO and programme board
14.5 Produce the programme brief
14.6 Develop the programme preparation plan
14.7 Independent review
14.8 Approval to proceed
14.9 Responsibilities

15. Defining a Programme

15.1 Introduction
15.2 Establish the infrastructure for Defining a Programme
15.3 Establish the team to define the programme
15.4 Identify and analyse the stakeholders
15.5 Refine the vision statement
15.6 Develop the blueprint
15.7 Develop the benefit profiles
15.8 Model the benefits and refine the profiles
15.9 Validate the benefits
15.10 Design the projects dossier
15.11 Identify tranches
15.12 Design the programme
15.13 Develop the governance arrangements
15.14 Develop the programme plan

16. Managing the Tranches

17. Delivering the Capability

18. Realizing the Benefits

19. Closing a Programme