Adobe Acrobat DC

1. Introducing Adobe Acrobat DC

2. Creating Adobe PDF files

3. Reading and Working with PDF Files

4. Enhancing PDF Documents

5. Editing Content in PDF Files

6. Using Acrobat with Microsoft Office Files (Windows)

7. Combining Files

8. Adding Signatures and Security

9. Using Acrobat in Review Cycle

10. Working with forms in Acrobat

11.Using Actions (Acrobat Pro)

12.Using Acrobat in Professional Printing

Coverage of course contents will depend upon prior knowledge of the participant.