Adobe Captivate 2017: The Essentials

Module 1: Exploring Captivate

- Explore a Finished Captivate Project
- Zoom and Magnify
- Navigate a Project
- Explore and Reset the Workspace
- Preview the Entire Project

Module 2: New Project & Soft Skills eLearning

- Create a Blank Project
- Add Images to Placeholders
- Insert and Format a Text Button
- Disable Click Sounds

Module 3: Recording Demos and Sims

- Rehearse a Script
- Review Recording Settings
- Review Recording Modes
- Record Using Multiple Modes
- Record a Custom Simulation
- Record a Demonstration that Pans
- Manually Record the Screen

Module 4: Captions, Styles and Timing

- Insert and Edit Text Captions
- Edit the Default Caption Style
- Change a Callout Type Used by a Text Caption
- Control Slide Timing
- Control Slide Object Timing
- Check Spelling
- Align Slide Objects

Module 5: Images and Smart Shapes

• Insert, Resize, and Restore an Image
• Transform an Image
• Use the Library
• Manage Unused Project Assets
• Crop and Rename an Image
• Remove a Background Color
• Insert Characters and eLearning Brother Assets
• Insert a Cloud Callout
• Create an Image Mask
• Delete a Slide Background
• Work with Photoshop Layers
• Create an Image Slideshow

Module 6: Pointers, Paths, Boxes, and Buttons

• Control Mouse Effects
• Edit a Mouse Path
• Clone an Object Style
• Insert a Highlight Box
• Insert an Image Button
• Control Appear After Timing

Module 7: Rollovers and Zooms

• Insert a Rollover Caption
• Insert a Rollover Image
• Insert a Rollover Slidelet
• Insert a Zoom Area

Module 8: Audio

• Import Audio onto a Slide Object
• Import Background Audio
• Add a Slide Note
• Calibrate a Microphone
• Record Slide Audio
• Import Audio onto a Slide

- Edit an Audio File
- Insert Silence
- Convert Text-to-Speech

Module 9: Video, Animation and Effects

- Insert a Flash Video
- Set Flash Video Properties
- Add Animation to a slide
- Insert Text Animation
- Apply an Effect to a Slide Object
- Apply a Free Fall Effect to an Object
- Edit Effect Timing

Module 10: Adding Interactivity

- Hide the Mouse
- Replace Phrases
- Insert a Click Box
- Insert a Text Entry Box

Module 11: Working With PowerPoint

- Import PowerPoint slides
- Resize One Object and Apply to All
- Round-Trip PowerPoint Edits
- Synch With Source
- Rescale a Project

Module 12: Introduction to Question Slides

- Edit Quizzing Object Styles
- Set the Quiz Preferences
- Insert Question slides
- Insert Knowledge Check slides

Module 13: Finishing Touches

- Create a Link to a Web Site

- Apply a Skin
- Edit, Save and Delete a Skin
- Create a TOC
- Check Publish Settings and Add a Loading Screen
- Publish a SWF and PDF
- Run the HTML5 Tracker
- Publish as HTML5
- Publish as both SWF and HTML5 (Multiscreen)
- Export Captions
- Perform a "Round Trip"