Cisco Webex Training

Webex is here when the world needs to connect, communicate and collaborate.

Webex Meetings is *Cisco's* cloud-based web and video conferencing service that enables global and virtual teams to collaborate on mobile devices and standards-based video systems in real time. *Webex* Meetings includes features such as screen sharing, meeting recording, customizable layouts and meeting broadcasting.

Get Started
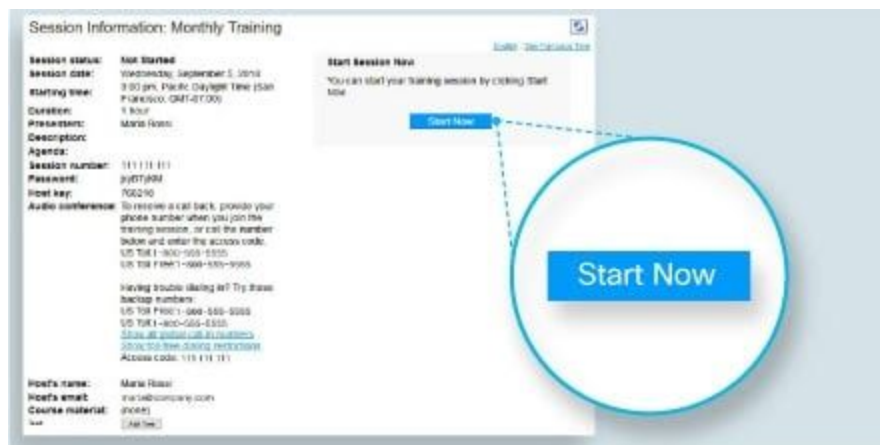### Get Started with Cisco Webex Training

Schedule Trainings

Set Up and Schedule a Cisco Webex Training Session
Schedule a Cisco Webex Meeting on Behalf of Another Host
Prepare for Your Cisco Webex Training Session

Require Registration for a Cisco Webex Training Session
Allow Someone to Schedule Webex Meetings on Your Behalf in Microsoft Outlook for Windows

Start and Join Trainings

Prepare for Your Cisco Webex Training Session
Join a Cisco Webex Training Session
Start, Modify, or Cancel a Cisco Webex Training Session
Start a Meeting in Microsoft Outlook Using the Webex Meetings Desktop App
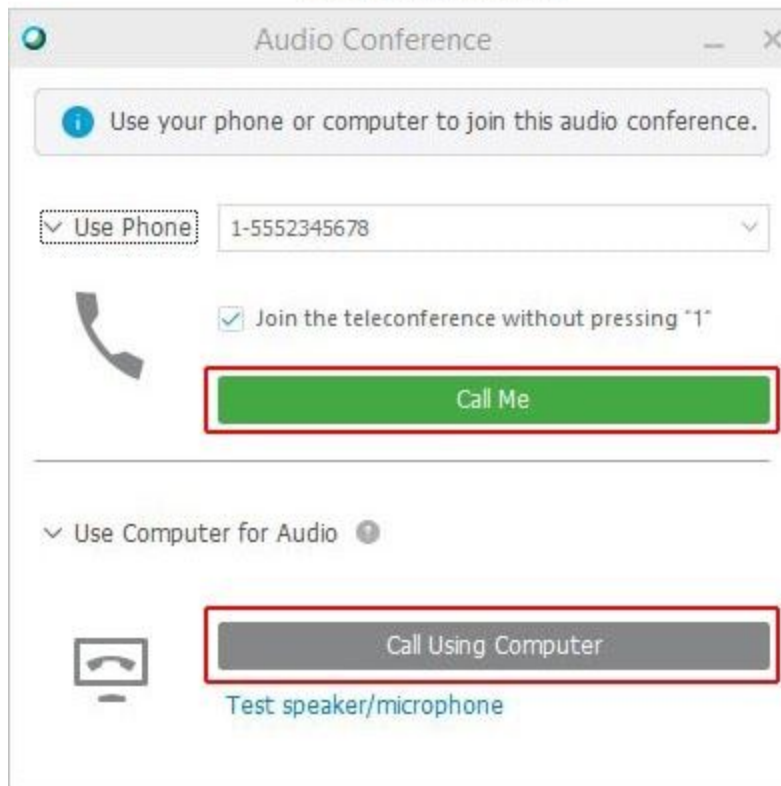**Start a Meeting in Microsoft Outlook for Windows**

Manage Audio

Use Webex Audio in Cisco Webex Training
Mute or Unmute in Cisco Webex Meetings Suite
How Do I Find the Global Dial-In Number for My Meeting?

Webex Audio Support

Audio Conference

Manage Video

Send and Receive Video in Cisco Webex Training
Webex Video Support

Record Trainings

Record a Webex Meeting
Delete or Recover Your Own Cisco Webex Recordings
Edit a Recording Using the Cisco Webex Recording Editor
Install the Cisco Webex Network Recording Player for Advanced Recording Format Files
Playback Control Options for Network-Based Meeting, Training, or Event Recordings

Share Content

Share Content in Cisco Webex Training
Options Available on the Annotate Toolbar in the Cisco Webex Meetings Suite
Draw and Move Annotations in the Cisco Webex Meetings Suite
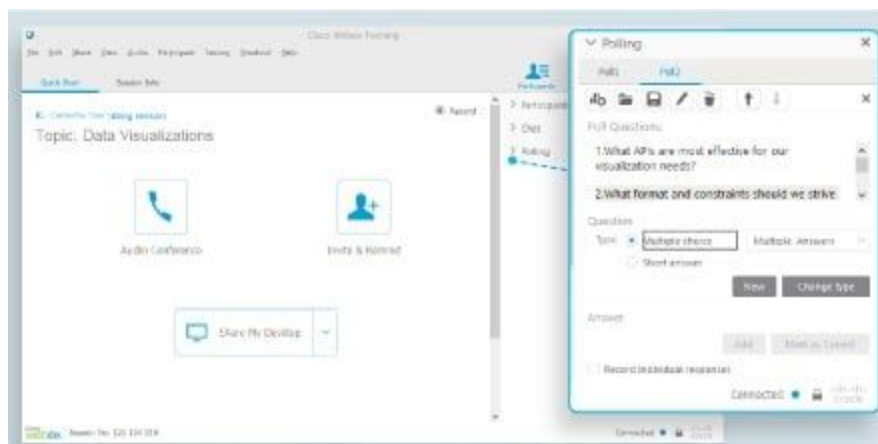
Communicate with Participants

Save or Open Poll Questionnaires or Poll Result in Cisco Webex Training
Poll Attendees in Cisco Webex Training
Question and Answer Sessions in Cisco Webex Training
Participate in a Question and Answer Session in Cisco Webex Training
Best Practices for Communicating with Participants in Cisco Webex Training

Manage Hands-on Labs and Breakout Sessions

Manage Hands-on Labs
Participate in a Hands-on Lab in Cisco Webex Training
Hands-on Lab Administration
Set Up Breakout Sessions When You Schedule a Cisco Webex Training Session
Manage Breakout Sessions in Cisco Webex Training
Present a Breakout Session in Cisco Webex Training