

1. Module 1: What is Business Analysis?

- a) Definition of Business Analyst
- b) Work performed by a Business Analyst
- c) Why Business Analyst is a key role?
- d) Essential skills of a Business Analyst
- e) Scope of Business analysis work
- f) Roles and responsibilities of Business Analyst

2. Module 2: Competencies and Techniques for Business Analysis

- a) Behavioral Skills and Personal Qualities
- b) Business Knowledge
- c) Techniques

3. Module 3: Strategy Analysis

- a) What is Strategy Analysis and types of Strategy?
- b) Strategy Analysis Tools
- c) Tools for External Environment Analysis
- d) Implementation Strategy Models

4. Module 4: Business Analysis Process model

- a) What is Business Analysis Process Model?
- b) Types of Models

5. Module 5: Investigation Technique

- a) Introduction to Investigation Technique
- b) Categories of investigation technique
- c) Types of Qualitative Techniques
- d) Types of Quantitative Techniques
- e) Documentation Techniques

6. Module 6: Stakeholder Analysis and Management

- a) Who is a Stakeholder?
- b) Stakeholder Management in the Project Lifecycle
- c) Stakeholder attitude analysis
- d) Categories of Stakeholders
- e) Power/Interest Grid
- f) Tools to define stakeholder involvement

7. Module 7: Modeling Business system

- a) SSM to analyze business perspective
- b) Business Activity Model (BAM)
- c) Business Rules and Business Events
- d) Validation of Business Activity model

8. Module 8: Modelling Business process

- a) Business Process and its advantages
- b) Functional view of organization
- c) Porter's value chain
- d) Swim lanes
- e) Business Process methodology

9. Module 9: Gathering Requirements

- a) Challenges with Requirement
- b) Overview of Requirement Engineering Process
- c) Elicitation
- d) Analysis-Requirement Quality
- e) Validation

10. Module 10: Documenting requirements

- a) Importance of Documentation
- b) Modules of Requirement document
- c) Requirement Catalogue & Categories
- d) Prioritization of requirement
- e) Requirement Management

11. Module 11: Modelling Requirements

- a) Overview of Modelling Requirements
- b) UML Diagrams
- c) Use case Diagrams
- d) Entity Relationship diagrams
- e) Class Diagrams

12. Module 12: Delivering Requirements

- a) Delivery Approach or Solution
- b) Business change life cycle
- c) SDLC Model
- d) Roles in delivering requirements

13. Module 13: Making a business and financial case

- a) Identify options to solve Business issue
- b) Aspects of Feasibility
- c) Force Field Analysis
- d) Cost and Benefits
- e) Impact Assessment
- f) Risk Assessment
- g) Investment Appraisal
- h) Presenting a business case
- i) Benefit management and realization

14. Module 14: Implementing business change

- a) Maslow's Hierarchy needs
- b) Concerned based Adoption model
- c) SARAH Model – Business Change
- d) The Change curve
- e) Kolb's learning cycle
- f) Honey and Mumford learning cycle

15. Module 15: Cracking the Exam

- a) BA- Exam Guide
- b) Acronyms
- c) BCS EXAM MOCK 1
- d) BCS EXAM MOCK 2
- e) BCS EXAM MOCK 3
- f) BCS EXAM MOCK 4